



Cemetery Committee Meeting Minutes
Indian Trail Meeting Hall, 113 E. Moore Street
June 25, 2025 2:00 P.M.

Members Present: Larry Ashley, Lynne Geiman, Andrew Parks, David Miller, Musette Steck

Members Absent: Jason Robbins, Tish Hatem

Staff Present: Jessie Labell, Staff Liaison, Community Relations

Staff Absent: Tom Stanley, Staff Liaison, Public Services

Board of Aldermen Marc Spencer
Liaison :

Guests: None

A. Call to Order -Quorum determined. Meeting was called to order by Chaiman Ashley at 2:10 PM

B. Welcome

a. Public Comment: -None

C. Old Business.

- a. Approval of 5/28/25 minutes
Motion by Lynne, seconded by Larry. Motion carried. Ayes (3), Abstain: Andy, David
- i. Northwood Lane Sign- Status update
Larry checked with sign company and Dan said that signs should be arriving the week of June 30th.
- b. Operations
 - i. Cemetery Mowing – As per John N. Smith board's request, Best will continue to weed whack around the gravestones until the end of this year's contract.
 - ii. Water Connections at Northwood Cemetery –Still waiting for final connections by the county
 - iii. Tree limb removal- Tom Stanley and his crew finished large limb removal. This week they will work on removing small branches going into roadway lanes
- c. Discussion of Modifications to the Cemetery Ordinance continued from May meeting
 - 5-11 Foundations – more specific language is needed with reference to depths, heights, footings
 - 5-12 Northwood regulations
 - 4) Change to 4-foot height including the base (4Ft total height)
 - 9) Footstones should not be allowed
 - 10) Planting is prohibited. Permanent receptacles on the monuments only
 - 11) Define coping. Allow with city permission
 - 12) Add: No corner markers permitted
 - 13). Add: No flames or lit candles

Some additional points to consider:

- Go back to Section 5-1 and consider more clearly defined terms on lots, markers, monument (flat or raised), permanent (fixed) grave marker
- Lots in general – should they be subdivided and procedure for that. Fee for lot sales.
- Funeral Homes – maybe put in something about setup and need for professional look with clean tents, carpets, chairs

D. New Business

a. Budget FY'26.

- i. Cemetery Committee - No dollar amount in the FY '26 budget (FY'25 was \$5000)
 - ii. Mowing -\$52,518 for cemetery mowing as John N. Smith will not be maintained in FY '26 (FY '25 was \$73,000 with John N. Smith mowing)
 - iii. Cemetery Software - \$11,200 was requested; \$0 received for FY '26.
Larry notified Chris Kuo of CemSites that we will not be proceeding with software purchase
Open Gov Software Add On as potential use for cemetery data
- b. Other Items- 4th of July float for any interested cemetery board members. -meet 7/4 at 10AM on Rhett Street.

E. Other Business

- a. Members Comments – We will have our July meeting, but no meeting in August.
- b. Staff Liaison Comments – None
- c. Board of Aldermen Liaison's Comments -Mark said that although there is no official money in the budget for '26, he will work with us to see what we can do.

F. Adjourn – Unanimous consent to adjourns at 3:40. Next meeting 7/23/25

Minutes taken by Lynne Geiman, Recording Secretary