



Mobile Food Vendor Zoning Permit

City of Southport, North Carolina

1029 N. Howe St, Southport NC 28461
www.southportnc.org

Planning & Inspections
Phone 910-457-7961 Fax 910-457-7957

For Staff Use Only

PERMIT No. _____ FEE: \$ _____ Date Received: _____

Applicant's Name: _____

Mailing Address: _____ City: _____

State: _____ Zip Code: _____ Phone: _____

Email: _____

Property Owner's Name: _____

Address of Owner: _____ City: _____

State: _____ Zip Code: _____ Phone: _____

Email: _____

Subdivision/Development: _____ Zoning District: _____

Total Acreage of Site: _____ Square Footage of Proposed Use: _____

Current Use/Occupancy (If vacant, describe most recent use and how long it has been vacant):

Proposed Use: _____

Proposed Name of Business: _____

Number of Employees: _____

Operating Days (Circle all the days your business will be open and add hours of operation after each day):

Mon. _____ Tue. _____ Wed. _____ Thur. _____

Fri. _____ Sat. _____ Sun. _____

State Daily Operations: _____

Amount of Parking Spaces Provided: _____

Amount of Handicapped Parking Spaces Provided: _____

- **A minor site plan must be submitted with this permit (the site plan may be a sketch.) The minor site plan must show the limits of the property, the location of the proposed mobile vendor, and label adjoining uses on neighboring properties.**
- **The applicant must also submit a copy of their Environmental Health permit documentation and a copy of the vehicle or trailer registration.**
- **Mobile vendors may only operate on an individual property for a maximum of 120 days per 12-month period. Mobile vendors and all related equipment shall be removed from the site following the permitted hours of operation.**
- **All equipment with the mobile vendor must be located within 3 feet of the vendor. The operator is responsible for disposing of all trash associated with the operation. City trash receptacles may not be used to dispose of trash or waste. All areas must be kept clean.**
- **Grease and liquid waste may not be disposed in tree pits, storm drains, the sewer system, or public streets. Mobile vendors are also subject to the City Noise Ordinance.**
- **Food trucks must be located at least 50 feet from the front door of any restaurant and outdoor dining area and 50 feet from any other permitted mobile vendor location.**

This zoning permit shall be renewed annually upon issuance.

- **All new signage must be permitted to the standards defined in the City of Southport Sign Ordinance. Sign permits can be pulled at the Planning & Inspections office. For more info on signs, call 910-457-7961.**

I HEREBY CERTIFY that all of the information provided for this application and all attachments are true and correct to the best of my knowledge. I further certify that I am familiar with the requirements of the City of Southport Unified Development Ordinance concerning this proposed use. I acknowledge that any violation of this ordinance will be grounds for revoking this permit and any subsequent permit issued by the City of Southport.

Signature, Property Owner

Date

Signature, Mobile Vendor Applicant

Date

APPROVED BY:

UDO Administrator

Date