



**CITY OF SOUTHPORT, NC
FISCAL YEAR 2023-2024 BUDGET**



Adopted June 21, 2023

CITY OF SOUTHPORT
BUDGET FY 2023-2024

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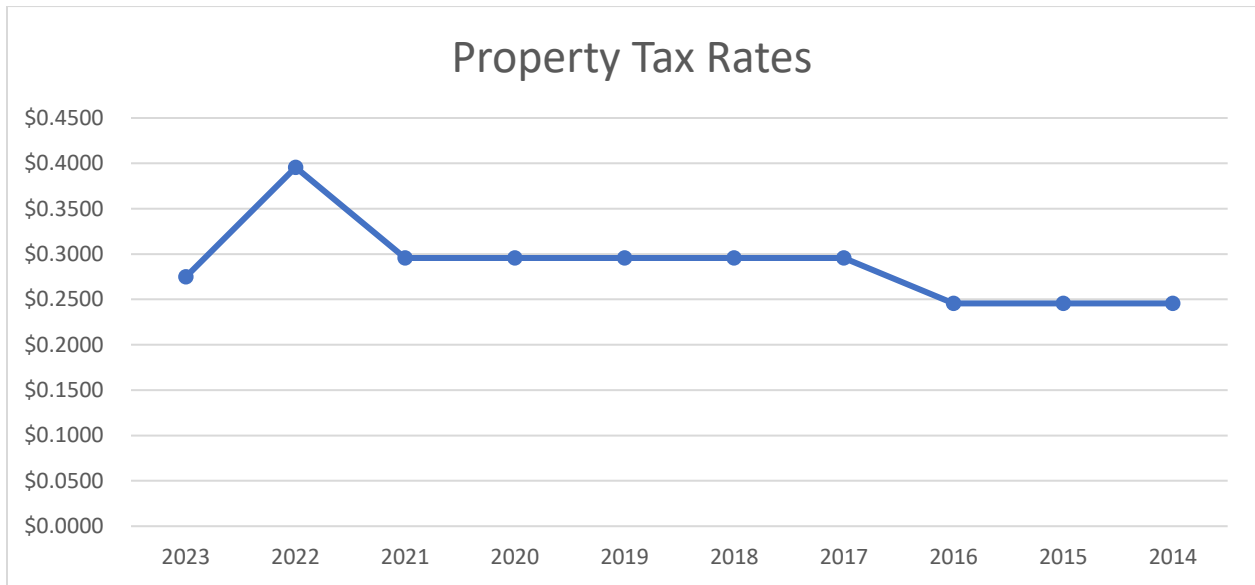
SOUTHPORT BOARD OF ALDERMEN BUDGET MESSAGE

July 1, 2023

Citizens and Taxpayers of Southport

Following this Budget Message, you will find the Board of Aldermen's 2023-24 Budget, which begins July 1, 2023. Because of the County Revaluation this year, the neutral tax rate is estimated at .2750. On the average listed home valued at \$413,000 based on this year's revaluation, a yearly tax would be \$1,136 per year. Our current tax rate is \$0.3956 per \$100 of assessed property value.

2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
\$0.2456	\$0.2456	\$0.2456	\$0.2956	\$0.2956	\$0.2956	\$0.2956	\$0.2956	\$0.3956	\$0.2750



Revenues are estimated to increase by 20.25%, and expenditures will be 13.18% higher.

There is so much more that needs to be done in Southport to make this community a leader in municipal best practices and one to be proud of in appearance and opportunity. Hopefully, this budget starts to do just that!

Revaluation: Because of the recent County revaluation, the Board decided to ensure the tax rate was revenue neutral, which is the rate used to generate the same amount of property tax revenue as the year before with no inflation being calculated. Any excess funds will be set aside for future capital projects needed throughout the City.

Increase for Capital Items: Continuing with the Board's commitment last year to start addressing the capital needs of Southport, this budget includes conducting a renewal of a Comprehensive Master Plan (\$100,000), which has not been done since 2017; conducting an external review of all of our City buildings and structures to develop a long-range capital plan to fix roofs, replace HVAC systems, and inspect all City-owned buildings for infrastructure problems. The results will be considered when putting together future budgets (\$150,000); and starting the process of a Stormwater Plan, which this City desperately needs so we know where our location of issues is and start developing a plan of attack (\$250,000). Also on the Capital List is purchasing a new Dump Truck, bracing on the City Pier to make it safer, new outside decking for the Community Building, a parking study, and replacement of Gazebo roofs and a storage shed for Recreation.

By putting off the purchase of vehicles and fixing our infrastructure, the costs keep increasing, and the actual purchase price in future years only worsens. Included in the Electric Fund Capital list is the continuation of placing our overhead electric lines underground, which will help us keep our electricity going for all during weather emergencies. That fund also includes purchasing land and working to build a second substation for more reliable energy. The Water and Sewer Fund includes a new SCADA System, lift station replacements, and the purchase of more meters to have on hand due to a supply and demand issue.

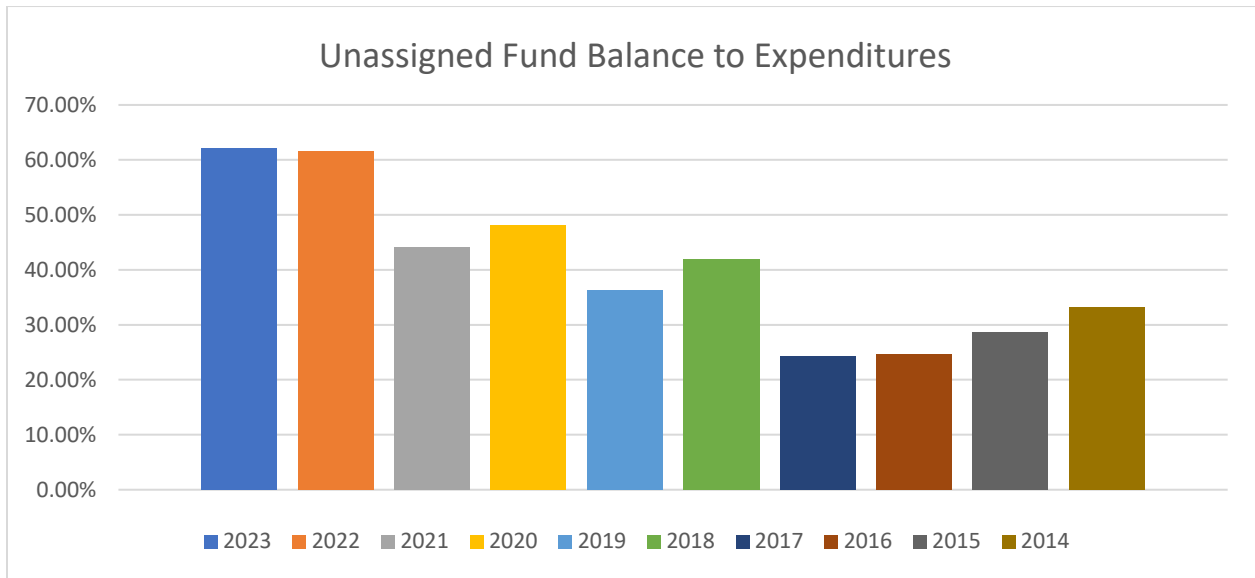
Personnel Costs: One of the Board's priorities is retaining and attracting employees, so in the budget, they have included a 5% Cost of Living increase and an up to 5% merit raise. They have also set aside funding to have the City pay 50% of the dependent health costs for those who wish to purchase that benefit. The budget includes the following new positions: An additional Building Inspector and Permit Technician (to be paid from Building Inspection revenues), Fire Inspector/ISO Officer (to be paid from the Fire Fees); Recreation Assistant; Two Fulltime Paramedics; Two laborers and a supervisor upgrade for Public Services; a Downtown/Historic Planner and a part-time staff person to water all the plants in the downtown area.

Training for All Staff: In next year's budget, the Board agreed to allow our personnel to attend more training in their field of expertise to make them efficient and effective and to learn the skills necessary to do their job better. Training will include Emotional Intelligence for Supervisors, Project Management Skill Building, Contract Writing, Emergency Preparedness, and Creative Financing.

Fund Balance: We estimate the Fund Balance percentage for Fiscal Year 2023-24 to be 62.20%. The Board has done an excellent job in keeping our Fund Balance at a reasonable rate in case of emergencies. We must maintain and increase our fund balance to receive the lowest interest rates possible for future debt if we go out for bonding and in case of any huge emergencies, weather-related or not!

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2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
33.26%	28.66%	24.69%	24.33%	41.89%	36.40%	48.10%	44.17%	61.55%	62.20%



Adequate Fund Fixed Costs: First and foremost, the obligation for our fixed and permanent costs must be funded adequately. These costs include salaries and benefits to retain and attract staff, health benefits which will increase by 3%, Worker's Compensation insurance costs, electricity, and fuel for our vehicles, which, as all of us know, increased significantly. Refuse costs went up by \$40,000, and Attorney Fees increased as we continue more training for our Boards and Commissions and put better City Ordinances, Policies, and Procedures in place.

Plan for Future Mandates, The Board also wants to set money aside for future mandates which will be coming to us in the future: upgrade of the public safety radios, the lead and copper pipe inspection mandate (and future replacement), as well as the need for upgraded security systems for our technology.

Capital Improvement 6-Year Plan – With the assistance of one of the new Part Time Engineers, Bob Jarvis, staff and Mr. Jarvis will be presenting to you a 6-year Capital Improvement Plan, which will not only assist us with future monetary planning but also help us when making application to the Local Government Commission, receiving grants, and working towards achieving the Government Finance Officers Association's Distinguished Budget Presentation Award.

Page 4– City Manager's Budget Message

What is The Solution to Keep Taxes Level or to Reduce Them?

- **Cut back on the number of programs and services given to the taxpayers unless the user pays 100% of the cost of the service. This means a lower level of City services but a lower tax rate.**
- **Continue offering the same level of programs and services, knowing that the taxpayers of our community will have to bear the cost through higher property taxes.**
- **Lobby our State Legislators for the ability to have a local option food tax as we need some property tax relief and a way to tax our visitors who use our infrastructure and should contribute to the upkeep of roads, sewers, water, and public safety services.**
- **Regionalizing with our neighboring communities saves us dollars in buying items if we all buy similar services from private vendors.**

We as staff look forward to successfully implementing your budget and ensuring Capital Projects are completed as soon as possible, personnel is hired, and your goals and objectives for the year are successfully met for 2023-2024.

Sincerely,



**Bonnie L Therrien
City Manager**



BUDGET ORDINANCE-FISCAL YEAR 2023-2024

CITY OF SOUTHPORT

BE IT ORDAINED by the Board of Aldermen for the City of Southport, North Carolina, that, following a duly advertised public hearing, the following annual budget ordinance is adopted to estimate revenues and make appropriations for the financial operations of the City of Southport for the fiscal year beginning July 1, 2023, and ending on June 30, 2024.

SECTION I. GENERAL FUND

A. Anticipated Revenues. The following revenues are estimated to be available in the General Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Current year's Ad Valorem Taxes	\$	3,920,271
Current year's Motor Vehicle Taxes		250,000
Prior year's Taxes		30,000
Penalties and Interest of Taxes		7,100
Powell Bill Funds		362,041
Franchise Taxes		400,000
Occupancy Taxes		210,000
Other Services		1,865,844
Fire Tax Fee		1,941,455
Other Fire Revenues		405,210
Local Option Sales Tax		1,900,000
ABC Distributions		650,000
Rental Revenues		186,000
Other Revenues		66,947
Interest on Investment		250,000
Weather Tower		42,440
FEMA Grants		220,000
	\$	12,707,308

B. Expenditures. The following amounts are hereby appropriated in the General Fund for the expenses of the City government and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Board	\$	238,292
Administration		739,724
Finance		398,163
Buildings and Grounds		1,481,255
Garage		249,899
Streets		530,003
Animal Protective Services		134,064
Police		2,099,193
Fire		2,376,270
Rescue/EMS		839,584

Development Services	898,542
Parks and Recreation	927,883
Community Building	160,559
Tourism	397,401
Powell Bill	362,041
Solid Waste	330,000
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	\$ 12,248,294

SECTION II. ELECTRIC FUND

A. Anticipated Revenues. The following revenues are estimated to be available in the Electric Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Sale of Electricity	\$ 7,700,000
Utility Sales Tax	539,000
Service Charges	29,576
Interest Earned	250,000
Miscellaneous Revenues	-----
Appropriated Fund Balance	3,362,609
	<hr/>
	\$ 11,881,185

B. Expenditures. The following amounts are hereby appropriated in the Electric Fund for expenses for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Total Expenditures	\$ 11,881,185
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SECTION III. WATER AND SEWER FUND

A. Anticipated Revenues. The following revenues are estimated to be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Water Sales	\$ 2,700,000
Water/Sewer Tap Fees	175,000
Development Fees Transfer	800,000
Interest Earned	250,000
Service Charges	50,000
Donations UB	1,000
Sewer Sales	4,000,000
Miscellaneous Revenues	25,000
	<hr/>
	\$ 8,001,000

B. Expenditures. The following amounts are hereby appropriated in the Water and Sewer Fund for expenses for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Total Expenditures	\$ 8,001,000
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SECTION IV. SYSTEM DEVELOPMENT FEES

A. Anticipated Revenues. The following amounts are appropriated in the System Development Capital Reserve Fund for the fiscal year beginning on July 1, 2023, and ending June 30, 2024:

Water System Development Fees	\$	100,000
Sewer System Development Fees		700,000
	\$	800,000

B. Expenditures. The following amounts are hereby appropriated in the System Development Capital Reserve Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Transfer to Water and Sewer Fund	\$	800,000
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SECTION V. CAPITAL PROJECT ARP FUND

A. Anticipated Revenues. The following amounts are appropriated in the Capital Project APR Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Revenues: ARP Funds	\$	1,263,954
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B. Expenditures. The following amounts are hereby appropriated in the Capital Project ARP Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Water and Sewer Reimbursement Transfers	\$	1,263,954
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SECTION VI. CAPITAL PROJECT

A. Anticipated Revenues. The following amounts are appropriated in the Capital Project Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

City of Southport Contributions	\$	1,909,014
2023 Budget Carryover		593,380
	\$	2,502,394

B. Anticipated Expenditures. The following amounts are hereby appropriated in the Capital Project Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Capital Projects	\$	2,502,394
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SECTION VII. CAPITAL PROJECT FUND: PART-F GRANT

A. Anticipated Revenues. The following amounts are appropriated in the Capital Project Fund Part-F Grant for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

PART-F Grant	\$	264,643
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City of Southport Match	264,644
\$	529,287

B. Anticipated Expenditures. The following amounts are hereby appropriated in the Capital Project Fund PART-F Grant for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Construction Cost	\$	529,287
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SECTION VIII. TAX RATE

There is hereby levied, for Fiscal Year 2023-2024, a tax at the rate of (twenty-seven and a half cents) 0.275 on each one-hundred dollars (\$100) of assessed valuation of property located within the City of Southport for the purpose of raising revenue in the General Fund. The assessed value of property is \$ 1,407,615,382.

SECTION IX. BUDGET OFFICER AUTHORITY

The City Manager (Budget Officer) is hereby authorized to transfer appropriations within a fund and between funds under the following terms:

A. He/She may transfer amounts between appropriations within the same fund, provided that a report of such transfers shall be made no later than the next Regular Financial report to the Board of Aldermen.

B. He/She may authorize temporary transfers of cash among funds as necessary to meet cash flow needs.

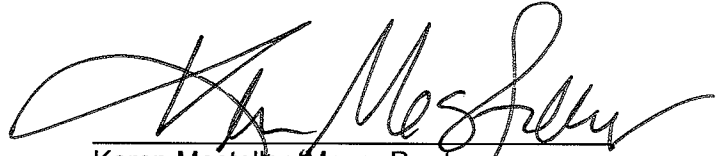
All other transfers of funds between appropriations or budget funds shall be accomplished by Board amendment of this ordinance.

SECTION X. BUDGET IMPLMENTATION

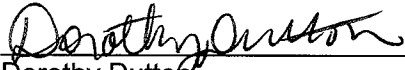
This ordinance and the supporting budget document shall be the basis of the financial plan for the City of Southport municipal government for the 2023-2024 fiscal year. The budget officer shall administer the budget and shall ensure the Finance Officer and Department Heads of the City are provided with sufficient guidance to properly implement this plan. Copies of the Budget Ordinance shall be furnished to the City Manager, and the Finance Officer for their use and direction in the disbursement of funds and to the City Clerk for the official records of the City.

SECTION XI. ADOPTION

This ordinance has been adopted by the City of Southport Board of Aldermen in a Special session on June 21, 2023, upon the motion of Alderman Robert Carroll, and the second of Alderman T. Lombardi, with a vote of 4 ayes and 2 noes and shall be effective July 1, 2023.



Karen Mosteller, Mayor Pro-tem
City of Southport



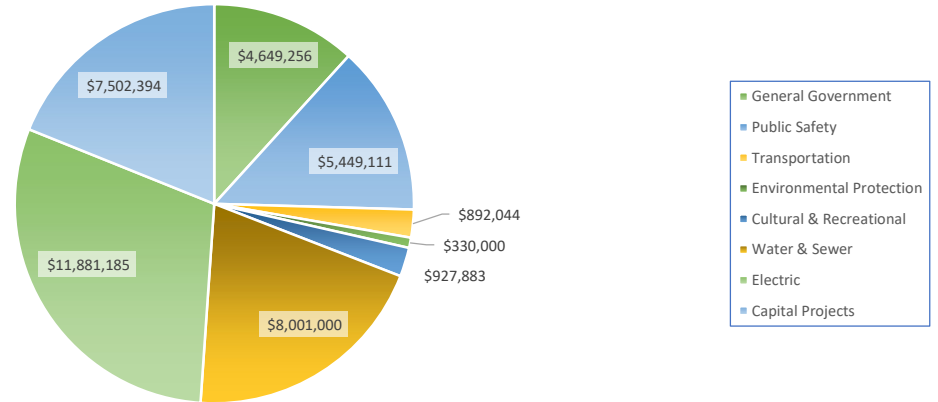
Dorothy Dutton
Assistant City Manager/City Clerk



General Government		Proposed Budget
Board	\$	238,292
Administration	\$	739,724
Finance	\$	398,163
Human Resources	\$	85,421
Buildings & Grounds	\$	1,481,255
Development Services	\$	898,542
Community Relations	\$	397,401
Community Building	\$	160,559
City Garage	\$	249,899
General Government	\$	4,649,256
Public Safety		Proposed Budget
Police	\$	2,099,193
Fire & Rescue	\$	3,215,854
Animal Services	\$	134,064
Public Safety	\$	5,449,111
Transportation		Proposed Budget
Streets	\$	530,003
Powell Bill	\$	362,041
Transportation	\$	892,044
Environmental Protection		Proposed Budget
Solid Waste	\$	330,000
Environmental Protection	\$	330,000
Cultural & Recreational		Proposed Budget
Parks & Recreation	\$	927,883
Cultural & Recreational	\$	927,883
Water & Sewer		Proposed Budget
Water & Sewer	\$	8,001,000
Electric		Proposed Budget
Electric	\$	11,881,185
Capital Projects		Proposed Budget
Waterfront Stabilization	\$	5,000,000
General Capital Projects Remaining	\$	2,502,394
Capital Projects	\$	7,502,394
Other Funds		
ARPA Reimbursement Fund	\$	1,263,954
System Development Fee	\$	800,000
Total Other Funds	\$	2,063,954
Total Budget	\$	41,696,827
Total General Fund	\$	12,248,294

General Government Explanations

Requested Budget



Capital Projects



City of Southport
Budget Worksheets 2023-24

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Actuals	Requested	Proposed	Approved	Adopted
10-00-3100-1100	Ad Valorem Taxes	3,099,094	4,148,498	4,332,000	4,346,000	3,920,271	3,920,271	3,920,271
10-00-3100-1200	Motor Vehicles Tax Collections	194,851	193,800	236,495	250,000	250,000	250,000	250,000
10-00-3100-1700	Interest/Penalties -Taxes	21,157	11,305	5,545	5,600	5,600	5,600	5,600
10-00-3100-1710	Motor Vehicle Interest	890	669	1,464	1,500	1,500	1,500	1,500
10-00-3102-0000	Ad Valorem Tax Prior Years	57,945	35,000	29,428	30,000	30,000	30,000	30,000
10-00-3230-0000	Local Option Sales Tax	1,600,002	1,365,000	1,842,202	1,900,000	1,900,000	1,900,000	1,900,000
10-00-3260-0000	Privilege Licenses	1,110	1,050	150	150	150	150	150
10-00-3260-0800	Itinerant/Peddler Permit	150	11,880	300	300	300	300	300
10-00-3322-0000	Beer & Wine Tax	16,109	18,900	18,900	18,900	18,900	18,900	18,900
10-00-3323-0000	Brunswick Co. Clerk Of Court	-	-	-	-	-	-	-
10-00-3324-0000	Utility Franchise Tax	392,307	300,000	400,000	400,000	400,000	400,000	400,000
10-00-3810-0000	Interest Earned	24,631	12,000	137,297	250,000	250,000	250,000	250,000
10-00-3833-0005	Donations	5,400	4,000	1,000	1,000	1,000	1,000	1,000
10-00-3833-0100	Forestry Committee Donations	750	700	700	700	700	700	700
10-00-3835-0000	Sale Of Fixed Assets	15,165	-	25,760	-	-	-	-
10-00-3836-0000	Community Garden F B	1,910	1,500	1,995	2,000	2,000	2,000	2,000
10-00-3837-0000	Southport ABC Distribution	595,603	420,000	650,000	650,000	650,000	650,000	650,000
10-00-3839-0100	Miscellaneous Revenues	8,169	10,500	9,392	9,392	9,392	9,392	9,392
10-00-3839-0200	Insurance Recovery	-	-	249	-	-	-	-
10-00-3991-0000	Appro F B/Comm Garden	-	-	-	7,200	7,200	7,200	7,200
10-00-3991-0000	Appro F B/Weathertower	-	57,071	42,440	42,440	42,440	42,440	42,440
10-06-3210-0000	Civil Penalties	675	105	180	180	180	180	180
10-06-3220-0000	Pet license & tags	1,063	1,000	448	1,000	1,000	1,000	1,000
10-06-3833-0005	Donations Animal Care	-	1,000	-	-	-	-	-
10-10-3437-0601	Police Shop with a Cop	24,386	10,000	16,622	16,622	16,622	16,622	16,622
10-10-3437-0602	Golf Cart Fees	8,755	5,250	6,000	6,000	6,000	6,000	6,000
10-10-3437-0600	Misc. Receipts/Police Dept.	3,340	-	7,816	-	-	-	-
10-10-3838-0000	ABC Revenue for Law Enf.	21,453	25,000	26,542	26,542	26,542	26,542	26,542
10-11-3400-0000	Fire Dept Loan	824,210	-	-	-	-	-	-
10-11-3434-0100	Fire District Fees	1,281,167	1,875,184	1,882,982	1,941,455	1,941,455	1,941,455	1,941,455
10-11-3434-0200	Duke Energy For Fire Dept	-	75,000	75,000	75,000	75,000	75,000	75,000
10-11-3434-0300	Misc. Grants For Fire Dept	84,449	150,000	-	150,000	150,000	150,000	150,000
10-11-3434-0400	Fire Response Fees	56,097	20,000	7,065	30,000	30,000	30,000	30,000
10-11-3434-0500	Fire - Miscellaneous Revenue	7,573	40,000	-	50,000	50,000	50,000	50,000
10-11-3434-0700	Fire Inspections & Permit Fees	11,186	10,000	8,856	20,000	20,000	20,000	20,000
21-11-3290-0000	Interest Earned	112	74	172	200	200	200	200
21-11-3434-8400	Southport Firemen'S Revenues	62,179	21,000	80,000	80,000	80,000	80,000	80,000
10-11-3810-0000	Interest Income Fire Dept	58	-	10	10	10	10	10
10-12-3437-0300	Rescue/EMS Grant	-	-	-	110,000	110,000	110,000	110,000
10-12-3437-0400	Rescue Dept/Misc. Receipts	-	-	2,250	40,000	40,000	40,000	40,000
10-12-3437-0500	Rescue Squad Fees	233,066	180,000	237,873	350,000	371,000	371,000	371,000
10-40-3220-0000	Civil Penalties	-	525	-	-	-	-	-
10-40-3343-0000	Inspection Permits	629,439	700,000	817,650	900,000	900,000	900,000	900,000
10-40-3343-0100	Home Owners Recovery Fund	1,150	1,000	555	1,000	1,000	1,000	1,000

City of Southport
Budget Worksheets 2023-24

Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Actuals	Requested	Proposed	Approved	Adopted
10-40-3343-0300	Re-Inspection Fees	510	500	-	-	-	-	-
10-40-3343-0400	Planning & Zoning Fees	61,031	20,000	23,297	25,000	25,000	25,000	25,000
10-80-3410-0100	Boat Dock Fema Golden Leaf	108,064	-	30,353	-	-	-	-
10-80-3410-0200	City Pier FEMA	-	-	-	220,000	220,000	220,000	220,000
10-80-3410-0300	Land & Water Conservation Gran	-	-	-	-	-	-	-
10-80-3437-0700	Rent Recreation Facilities	9,020	7,500	10,966	11,000	11,000	11,000	11,000
10-80-3612-0000	Recreation Programs Receipts	28,910	25,000	33,624	36,000	36,000	36,000	36,000
10-80-3612-0200	Parks & Recreation Donations	1,525	1,680	10,369	1,200	1,200	1,200	1,200
10-81-3834-0000	Community Bldg Rental	134,666	125,000	169,279	175,000	175,000	175,000	175,000
10-82-3270-0000	Local Occupancy Tax	228,933	190,000	204,869	210,000	210,000	210,000	210,000
10-82-3617-0000	Tourism Special Events	-	11,105	11,105	11,105	11,105	11,105	11,105
10-82-3834-0300	Tourism - Misc Revenue	31,775	11,751	14,000	7,500	7,500	7,500	7,500
10-82-3839-0501	Film Permitting Fees	-	-	-	6,500	6,500	6,500	6,500
10-96-3325-0000	Solid Waste Disposal Tax	5,379	2,100	3,500	3,500	3,500	3,500	3,500
10-96-3500-0000	Refuse Revenue	283,545	286,650	290,504	330,000	330,000	330,000	330,000
20-20-3316-0000	NC Powell Bill Funds	136,978	136,000	139,129	145,000	145,000	145,000	145,000
20-20-3831-0000	Interest Earned	193	-	-	-	-	-	-
20-20-3839-0000	Miscellaneous Revenues	-	-	4,931	-	-	-	-
20-20-3991-0000	Appropriated Fund Balance Powell Bill	-	42,812	-	217,041	217,041	217,041	217,041
	Total General Fund	10,316,129	10,567,109	11,851,265	13,112,037	12,707,308	12,707,308	12,707,308
30-93-3420-0503	FEMA Grant	53,773	-	-	-	-	-	-
30-93-3710-0000	Sale Of Electricity	7,242,714	7,368,100	7,542,507	7,700,000	7,700,000	7,700,000	7,700,000
30-93-3720-0100	Utility Sales Tax	500,965	515,767	527,975	539,000	539,000	539,000	539,000
30-93-3720-0300	Service Charges	1,157	3,150	893	1,000	1,000	1,000	1,000
30-93-3720-0326	Electric late Charges	12,692	10,500	11,649	11,649	11,649	11,649	11,649
30-93-3720-0327	Electric Meter Tampering	10,570	7,350	10,027	10,027	10,027	10,027	10,027
30-93-3720-0330	Electric Agreements	850	210	938	1,000	1,000	1,000	1,000
30-93-3720-0331	Electric Reconnect/Disconnect	9,187	5,250	5,910	5,900	5,900	5,900	5,900
30-93-3831-0000	Interest Earned	97	315	144	250,000	250,000	250,000	250,000
30-93-3835-0000	Sale Of Fixed Assets	-	-	-	-	-	-	-
30-93-3839-0000	Miscellaneous Revenues	34,572	5,250	115,025	-	-	-	-
30-93-3839-0100	NCDOT Project	-	-	-	-	-	-	-
30-93-3991-0000	Appropriated Fund Balance	-	2,329,619	-	3,362,609	3,362,609	3,362,609	3,362,609
		7,866,577	10,245,511	8,215,068	11,881,185	11,881,185	11,881,185	11,881,185
31-91-3350-0400	Water Inventory Asset Grant	52,975	-	-	-	-	-	-
31-91-3420-0200	FEMA Reimbursement WS	-	-	219,491	-	-	-	-
31-91-3720-0000	Water Sales	1,954,986	2,055,672	2,539,745	2,700,000	2,700,000	2,700,000	2,700,000
31-91-3720-0100	Water/Sewer Tap Fees	78,316	105,885	149,303	175,000	175,000	175,000	175,000
31-91-3720-0400	Service Charges	43,741	26,095	47,618	50,000	50,000	50,000	50,000
31-91-3740-0000	Sewer Sales	3,433,762	3,850,000	3,835,264	4,000,000	4,000,000	4,000,000	4,000,000
31-91-3780-0000	Transfer From System Dev Cap	-	780,983	-	800,000	800,000	800,000	800,000

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Actuals	Requested	Proposed	Approved	Adopted
31-91-3831-0000	Interest Earned	-	-	-	250,000	250,000	250,000	250,000
31-91-3833-0005	Donations UB	780	-	390	1,000	1,000	1,000	1,000
31-91-3835-0000	Sale of Fixed Assets	-	-	-	-	-	-	-
31-91-3839-0000	Miscellaneous Revenues	851	22,925	25,268	25,000	25,000	25,000	25,000
31-91-3991-0000	Appropriated Fund Balance	-	169,403	-	-	-	-	-
		5,565,410	7,010,963	6,817,079	8,001,000	8,001,000	8,001,000	8,001,000
32-92-3720-0200	Sewer Development Fees	1,214,362	693,469	693,469	700,000	700,000	700,000	700,000
32-92-3720-0300	Water Development Fees	171,562	87,515	87,515	100,000	100,000	100,000	100,000
		1,385,924	780,984	780,984	800,000	800,000	800,000	800,000
42-42-3910-0100	Part F Grant	421,224		-	-	-	-	-
42-42-3970-0000	Transfer in from other funds	108,063		-	-	-	-	-
		529,287	-	-	-	-	-	-
50-50-3910-0100	Grant Revenue	1,263,954	1,263,954	1,263,954	1,263,954	1,263,954	1,263,954	1,263,954
50-50-3970-0000	Transfer in from Other Funds	-		-	-	-	-	-
		1,263,954	1,263,954	1,263,954	1,263,954	1,263,954	1,263,954	1,263,954
60-60-3910-0100	Grant Revenue Waterfront Stabilization	-	5,000,000		5,000,000	5,000,000	5,000,000	5,000,000
23-23-	Capital Project Fund	1,200,000	1,200,000	1,200,000	1,450,000	2,502,394	2,502,394	2,502,394
	Total Budget Revenues	28,127,282	36,068,521	30,128,350	41,508,176	42,155,841	42,155,841	42,155,841

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	2022 Actual	2023 Budget	2023 Estimated Actual	Requested	Proposed	Approved	Adopted
Board	153,077	257,923	155,582	209,256	238,292	238,292	238,292
Admin	335,159	376,517	358,786	514,724	739,724	739,724	739,724
Finance	287,339	447,863	368,125	400,783	398,163	398,163	398,163
Buildings & Grounds	941,766	1,275,430	1,083,582	1,413,205	1,481,255	1,481,255	1,481,255
Garage	267,659	336,749	237,715	252,519	249,899	249,899	249,899
Streets	421,428	820,500	790,230	532,623	530,003	530,003	530,003
Animal Protective Services	122,142	119,591	110,673	134,064	134,064	134,064	134,064
Human Resources				85,421	85,421	85,421	85,421
Police	1,810,629	2,105,912	1,732,248	2,033,413	2,099,193	2,099,193	2,099,193
Fire	2,872,385	2,057,141	2,114,387	2,376,270	2,376,270	2,376,270	2,376,270
Rescue	-	531,498	543,897	818,584	839,584	839,584	839,584
Development Services	-	597,322	545,494	881,662	898,542	898,542	898,542
Parks & Recreation	590,513	957,756	517,595	919,583	927,883	927,883	927,883
Community Building	108,430	122,160	97,456	150,000	160,559	160,559	160,559
Community Relations	261,027	387,195	335,189	399,141	397,401	397,401	397,401
Powell Bill	58,134	185,919	185,000	185,000	362,041	362,041	362,041
Solid Waste	277,133	242,069	280,000	290,000	330,000	330,000	330,000
	8,506,820	10,821,545	9,455,960	11,596,248	12,248,294	12,248,294	12,248,294
Water & Sewer	4,149,493	7,612,942	4,235,430	8,001,000	8,001,000	8,001,000	8,001,000
Electric	6,589,251	10,245,511	7,261,251	11,821,890	11,881,185	11,881,185	11,881,185
	19,245,565	28,679,998	20,952,641	31,419,137	32,130,479	32,130,479	32,130,479

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
00	Board							
10-00-4110-0000	Full-Time Employees	26,775	27,000	26,764	-	26,973	26,973	26,973
10-00-4110-0900	F.I.C.A.	1,963	2,066	1,498	-	2,063	2,063	2,063
10-00-4110-1100	Health/Life/Dental Insurance	-	735	1,000	1,050	1,050	1,050	1,050
10-00-4110-1400	Workers Compensation Insurance	(5)	675	349	250	250	250	250
10-00-4110-1800	Professional Fees	22,160	35,000	28,617	31,000	31,000	31,000	31,000
10-00-4110-2600	Departmental Supplies	23,525	13,000	17,253	18,116	18,116	18,116	18,116
10-00-4110-3100	Travel & Training	6,882	16,800	4,572	5,000	5,000	5,000	5,000
10-00-4110-3900	Other Services	124	525	300	300	300	300	300
10-00-4110-4400	Contract Services	51,650	100,000	70,060	75,000	75,000	75,000	75,000
10-00-4110-4500	Insurance & Bonding	3,782	3,990	5,169	5,500	5,500	5,500	5,500
10-00-4110-5500	Capital Outlay - Equipment	-	-	-	-	-	-	-
10-00-4110-5600	Capital Outlay - Weather tower	-	19,740	-	37,440	37,440	37,440	37,440
10-00-4110-6000	Donations	12,000	22,600	-	30,600	30,600	30,600	30,600
10-00-4110-6800	Election Expense	4,221	5,000	-	5,000	5,000	5,000	5,000
10-00-4110-7200	Lease Amortization	-	-	-	-	-	-	-
10-00-4110-9700	Contingency	-	10,792	-	-	-	-	-
00	Board	153,077	257,923	155,582	209,256	238,292	238,292	238,292

Board Explanations		
10-00-4110-0000	Full-time Employees	6 Board members receive (\$1,000) for monthly meeting and Mayor receives (\$750) per month. Cost is split 1/3 between the water & sewer, general and electric funds.
10-00-4110-0900	F.I.C.A.	7.65 percent of wages
10-00-4110-1100	Health/Life/Dental Insurance	Life insurance for board members provided.
10-00-4110-1300	Unemployment Reserve	
10-00-4110-1400	Workers Compensation Ins.	Workers compensation insurance with NCLM.
10-00-4110-1700	Other Personnel Costs	
10-00-4110-1800	Professional Fees	1/3 audit
10-00-4110-2600	Departmental Supplies	School of Government materials, office supplies, shirts
10-00-4110-3100	Training & Travel	Participation in local government conferences and seminars (NCLM, NCBIWA, SOG, Town Hall Day)
10-00-4110-3300	Utilities	Share of City Hall utilities
10-00-4110-3900	Other Services	NCLM membership fees
10-00-4110-4400	Contract Services	Grant writing; municipal code updates, services (\$2,000); IT services, Electronic agenda software (\$2,400), preservation of minute books, other engineering fees and impact studies, Attorney Fees
10-00-4110-4500	Insurance and Bonding	Public officials liability insurance
10-00-4110-5500	Capital Outlay - Other	
10-00-4110-6000	Donations	(\$2,000) Brunswick Family Assistant ; (\$10,000) Southport Elementary School from ABC Distributions, (\$18,000) transfer for Neighbor 4 Neighbor Program
10-00-4110-6800	Election Expense	
10-00-4110-9700	Contingency	

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
01	Administration							
10-01-4120-0000	Full-Time Employees	77,794	84,782	113,917	100,268	100,268	100,268	100,268
10-01-4120-0001	Employee Overtime	503	2,999	473	1,282	1,282	1,282	1,282
10-01-4120-0700	401K Retirement Supplement	3,830	4,389	5,324	5,078	5,078	5,078	5,078
10-01-4120-0900	F.I.C.A.	5,916	6,715	8,715	7,769	7,769	7,769	7,769
10-01-4120-1000	LGERS Retirement	8,772	10,534	12,843	13,100	13,100	13,100	13,100
10-01-4120-1100	Health/Life/Dental Insurance	17,668	6,178	14,070	18,434	18,434	18,434	18,434
10-01-4120-1300	Unemployment Reserve	-	-	-	-	-	-	-
10-01-4120-1400	Workers Compensation Insurance	1,436	3,272	1,690	1,500	1,500	1,500	1,500
10-01-4120-2100	Uniforms & Protective Gear	-	3,150	-	-	-	-	-
10-01-4120-2500	Vehicle Supplies	570	15,000	250	261	261	261	261
10-01-4120-2600	Departmental Supplies	19,794	10,000	20,661	22,000	22,000	22,000	22,000
10-01-4120-3100	Travel & Training	6,891	5,481	1,055	11,000	11,000	11,000	11,000
10-01-4120-3200	Communications	4,211	-	4,530	4,800	4,800	4,800	4,800
10-01-4120-3300	Utilities	6,003	9,450	5,745	6,100	6,100	6,100	6,100
10-01-4120-3400	Emergency Preparedness	17,010	52,500	-			-	-
10-01-4120-3900	Other Services	83	3,150	1,844	2,000	2,000	2,000	2,000
10-01-4120-4400	Contract Services	15,568	26,250	33,986	187,000	212,000	212,000	212,000
10-01-4120-4500	Insurance & Bonding	5,971	6,300	8,349	8,766	8,766	8,766	8,766
10-01-4120-5000	Capital Purchases Under \$5000	-	-	-	-		-	-
10-01-4120-5100	Capital Outlay - Equipment	-	-	-	-	-	-	-
10-01-4120-5400	Capital Outlay - Vehicles	30,409	8,000	6,967	7,000	7,000	7,000	7,000
10-01-4120-7100	Debt Service	112,730	118,367	118,367	118,367	118,367	118,367	118,367
10-01-4120-7200	Lease Amortization	-	-	-	-	-	-	-
10-01-4120-9600	Transfer to Other Funds	-	-	-	-	-	-	-
10-01-4120-9700	Contingency	-	-	-	-	200,000	200,000	200,000
	Total	335,159	376,517	358,786	514,724	739,724	739,724	739,724

Administration Explanations		
10-01-4120-0000	Full-time Employees	City Manager, Assistant City Manager/City Clerk salaries split 1/3 general fund, electric and water and sewer. 100% of Deputy City Clerk salary
10-01-4120-0700	401K Retirement Supplement	Employer 401K contribution
10-01-4120-0900	F.I.C.A.	7.65 percent of wages
10-01-4120-1000	LGERS Retirement	Local Government Retirement System
10-01-4120-1001	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-01-4120-1100	Unemployment Reserve	State-mandated employment reserve
10-01-4120-1300	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-01-4120-2100	Uniforms	Southport Clothing
10-01-4120-2500	Vehicle Supplies	Gas and supplies
10-01-4120-2600	Departmental Supplies	Office supplies, agenda folders and dividers, frames, plaques and certificates, minute books, postage
10-01-4120-3100	Travel & Training	ICMA Manager conferences, municipal clerk seminars, NCLM conference, COG and regional meetings, other travel, SOG County and Municipal Admin course
10-01-4120-3200	Communications	Share of telephone/internet service at city hall; city manager cell phones; postage
10-01-4120-3300	Utilities	Share of water, sewer, and electric service for city hall
10-01-4120-3400	Hurricane Preparedness	Preparation materials for Emergencies
10-01-4120-3900	Other Services	Special events, holiday decorations, flowers, catering, ID badges.
10-01-4120-4400	Contract Services	IT consulting , Attorney Fees, Cape Fear Council of Government Annual Dues, Legal Council, Digitizing/Scanning of records
10-01-4120-4500	Insurance & Bonding	Property and liability insurance
10-01-4120-5400	Capital Outlay - Vehicles	One Leased vehicle
10-01-4120-7100	Debt Service	Annual Payments Fire Station
10-01-4120-9700	Contingency	Amount for results of Salary Study that will happen later in the 2024 fiscal year

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
02	Finance							
10-02-4140-0000	Full-Time Employees	123,669	169,171	146,543	153,550	150,930	150,930	150,930
10-02-4140-0001	Employee Overtime	1,254	2,996	4,423	2,248	2,248	2,248	2,248
10-02-4140-0200	Part Time Employees	-	28,600	32,657	25,593	25,593	25,593	25,593
10-02-4140-0700	401K Retirement Supplement	6,182	8,608	9,746	7,790	7,790	7,790	7,790
10-02-4140-0900	F.I.C.A.	9,382	15,359	17,088	13,876	13,876	13,876	13,876
10-02-4140-1000	LGERS Retirement	14,148	20,935	23,974	20,098	20,098	20,098	20,098
10-02-4140-1100	Health/Life/Dental Insurance	26,690	30,000	24,937	30,288	30,288	30,288	30,288
10-02-4140-1300	Unemployment Reserve	-	-	-	-	-	-	-
10-02-4140-1400	Workers Compensation Insurance	804	5,019	2,593	1,800	1,800	1,800	1,800
10-02-4140-2600	Departmental Supplies	17,918	18,900	18,003	18,903	18,903	18,903	18,903
10-02-4140-3100	Travel & Training	8,521	12,000	8,900	12,000	12,000	12,000	12,000
10-02-4140-3200	Communications	8,769	7,140	5,345	5,612	5,612	5,612	5,612
10-02-4140-3300	Utilities	2,692	3,150	2,951	3,099	3,099	3,099	3,099
10-02-4140-3901	Community Garden Expenses	2,175	4,200	110	7,200	7,200	7,200	7,200
10-02-4140-4400	Contract Services	31,520	60,285	24,072	37,925	37,925	37,925	37,925
10-02-4140-4410	Property Tax Fees	22,307	23,100	35,000	40,000	40,000	40,000	40,000
10-02-4140-4411	Motor Vehicle Fees	7,527	6,300	9,000	10,000	10,000	10,000	10,000
10-02-4140-4500	Insurance & Bonding	3,782	2,100	2,783	2,800	2,800	2,800	2,800
10-02-4140-5000	Capital Purchases Under \$5000	-	-	-	8,000	8,000	8,000	8,000
10-02-4140-5500	Capital Outlay - Equipment	-	15,000	-			-	-
10-02-4140-5900	Capital Outlay -Facility	-	15,000	-	-	-	-	-
10-02-4140-7200	Lease Amortization	-	-	-	-	-	-	-
02	Finance	287,339	447,863	368,125	400,783	398,163	398,163	398,163

Finance		
10-02-4140-0000	Full-time Employees	8 Full-time employees, split 1/3 to each electric, water & sewer, general fund.
10-02-4140-0001	Employee Overtime	
10-02-4140-0200	Part-time Employees	3 Part -time employees
10-02-4140-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-02-4140-0900	F.I.C.A.	7.65 percent of wages
10-02-4140-1000	LGERS Retirement	Local Government Retirement System
10-02-4140-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-02-4140-1300	Unemployment Reserve	
10-02-4140-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-02-4140-2600	Departmental Supplies	Office and custodial supplies, bank charges, copier usage and postage expense, membership dues Office 365,
10-02-4140-3100	Training & Travel	Continuing education and training for software and School of Government. HR, GL and UB training needed.
10-02-4140-3200	Communications	Telephone
10-02-4140-3300	Utilities	Electricity, water and sewer
10-02-4140-3901	Community Garden Expenses	Expenses to maintain the garden paid from user fees collected.
10-02-4140-4400	Contract Services	IT (\$10,000), 1/3 software maintenance, copier leases, payroll processing (\$12,000), Debt book software, and budget software Fixed Asset Program (\$4,300) annually
10-02-4140-4410	Property Tax Fees	Fees paid to Brunswick County.
10-02-4140-4411	Motor Vehicle Fees	Fees paid to Brunswick County and NCDMV
10-02-4140-4500	Insurance & Bonds	Property and liability insurance
10-02-4140-5000	Capital Purchases	Four computer replacements (\$8,000)
10-02-4140-5500	Capital Purchases	
10-02-4140-5900	Capital Purchases facilities	

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
03	Buildings & Grounds							
10-03-4190-0000	Full-Time Employees	372,449	468,826	462,349	619,036	616,416	616,416	616,416
10-03-4190-0001	Employee Overtime	1,788	13,110	2,628	15,849	15,849	15,849	15,849
10-03-4190-0200	Part-Time Employees	-	59,230	-	-	-	-	-
10-03-4190-0700	401K Retirement Supplement	19,122	24,097	22,680	31,744	31,744	31,744	31,744
10-03-4190-0900	F.I.C.A.	28,748	41,399	34,953	48,569	48,569	48,569	48,569
10-03-4190-1000	LGERS Retirement	40,605	58,604	54,825	81,900	81,900	81,900	81,900
10-03-4190-1100	Health/Life/Dental Insurance	118,854	144,812	124,688	174,355	174,355	174,355	174,355
10-03-4190-1300	Unemployment Reserve	162	-	-	-	-	-	-
10-03-4190-1400	Workers Compensation Insurance	9,927	24,897	12,860	13,503	13,503	13,503	13,503
10-03-4190-1800	Professional Fees	-	-	-	-	-	-	-
10-03-4190-2100	Uniforms & Protective Gear	16,102	26,000	8,647	10,000	10,000	10,000	10,000
10-03-4190-2402	Beautification Projects	-	-	-	-	-	-	-
10-03-4190-2500	Vehicle Supplies	12,659	11,000	15,117	16,000	16,000	16,000	16,000
10-03-4190-2600	Departmental Supplies	21,978	24,400	23,017	20,000	20,000	20,000	20,000
10-03-4190-3100	Travel & Training	280	2,396	223	1,500	1,500	1,500	1,500
10-03-4190-3200	Communications	1,673	2,100	1,839	2,200	2,200	2,200	2,200
10-03-4190-3300	Utilities	14,408	9,923	13,396	14,100	14,100	14,100	14,100
10-03-4190-3500	R/M Equipment	1,410	1,050	3,020	3,200	3,200	3,200	3,200
10-03-4190-3501	R/M Vehicles	387	1,050	3,322	5,000	5,000	5,000	5,000
10-03-4190-3502	R/M Facilities	101,466	198,020	177,308	205,000	205,000	205,000	205,000
10-03-4190-3503	R/M Cemeteries		5,000		16,000	86,670	86,670	86,670
10-03-4190-3504	Forestry Projects	686	5,250	-	5,250	5,250	5,250	5,250
10-03-4190-3900	Other Services		20,732	26,517	28,000	28,000	28,000	28,000
10-03-4190-4400	Contract Services	13,210	19,237	12,019	21,000	21,000	21,000	21,000
10-03-4190-4500	Insurance & Bonding	37,690	36,750	52,935	54,000	54,000	54,000	54,000
10-03-4190-5000	Capital Purchases Under \$5000	-	9,200	10,481	5,000	5,000	5,000	5,000
10-03-4190-5100	Capital Outlay - Equipment	17,160	18,472	-	-	-	-	-
10-03-4190-5400	Capital Outlay - Vehicles	111,002	49,875	20,758	22,000	22,000	22,000	22,000
10-03-4190-5800	Capital Outlay -Capital Improv	-	-	-	-	-	-	-
10-03-4190-7200	Lease Amortization	-	-	-	-	-	-	-
03	Buildings & Grounds	941,766	1,275,430	1,083,582	1,413,205	1,481,255	1,481,255	1,481,255

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Building & Grounds		
10-03-4190-0000	Full-time Employees	12 Full-time employees (2 Janitorial, 2 Facilities, 8 Grounds)
10-03-4190-0001	Employee Overtime	
10-03-4190-0200	Part-time Employees	
10-03-4190-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-03-4190-0900	F.I.C.A.	7.65 percent of wages
10-03-4190-1000	LGERS Retirement	Local Government Retirement System
10-03-4190-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-03-4190-1300	Unemployment Reserve	State-mandated unemployment reserve
10-03-4190-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-03-4190-2100	Uniforms & Protective Gear	Safety shoes, PPE for 12 Employees, First Aid Supplies, uniforms.
10-03-4190-2402	Beautification Projects	
10-03-4190-2500	Vehicle Supplies	Fuel/tires for 4 trucks,6 mowers, Gas Equip.
10-03-4190-2600	Departmental Supplies	Tools, office & janitorial supplies, Holiday Decorations; 2 replacement computers (\$4000), trimmer string, blades
10-03-4190-3100	Travel & Training	Registration & travel to training work shop or conferences; includes vector control training; other grounds certifications; Greenius Online safety training; (\$1,800)
10-03-4190-3200	Communications	Cell phones for 5 employees, phones for grounds crew leader and housekeeping.
10-03-4190-3300	Utilities	Water, sewer, and Electric service
10-03-4190-3500	R/M Equipment	Repair/maintenance of tools, equipment tractors and (4)- Zero turn mowers
10-03-4190-3501	R/M Vehicles	Repair/maintenance of fleet; tires for lease vehicles
10-03-4190-3502	R/M Facilities	General repairs and maintenance to City facilities, Tree Trimming (\$30,000); other misc. repairs and maintenance to all City Buildings, City, General AC installation (\$20,000) . Animal Shelter Soffit & Facia Repair.
10-03-4190-3503	R/M Cemetery	Build new trash bin (\$1000); Survey to rediscover corner markers (\$15000); Bid for maintaining (\$70,670)
10-03-4190-3504	Forestry Project	Carry-over of unused donations plus current budget.
10-03-4190-3900	Other Services	Payment of fire fees related to municipal Properties
10-03-4190-4400	Contract Services	Pest control (\$1,500);Fire extinguisher inspection/maintenance (\$1,500); PM maintenance contract for HVAC units (\$7,000), Elevator Contract (\$3000); Panic Button Install & Monitoring (\$8000)
10-03-4190-4500	Insurance & Bonds	Property, automotive and general liability
10-03-4190-5000	Capital Purchases Under \$5000	Replacement Push Mowers, Trimmers, Edgers, Blowers. (\$5000)
10-03-4190-5100	Capital Outlay - Equipment	
10-03-4190-5400	Capital Outlay - Vehicles	Current Leased Vehicles; 2019 F-250; 2022 F-250; 2021 F-150; 2021 F-150 Lease of Ford Transit medium roof design for Building Maintenance tools (\$6,700)
10-03-4190-5800	Capital Improvements	

City of Southport
Budget Worksheets 2023-24

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
04	Garage							
10-04-4250-0000	Full-Time Employees	98,246	168,294	124,125	126,390	123,770	123,770	123,770
10-04-4250-0001	Employee Overtime	138	2,735	137	2,025	2,025	2,025	2,025
10-04-4250-0700	401K Retirement Supplement	5,219	8,551	6,132	6,421	6,421	6,421	6,421
10-04-4250-0900	F.I.C.A.	7,914	13,084	9,443	9,824	9,824	9,824	9,824
10-04-4250-1000	LGERS Retirement	11,204	20,797	14,772	16,566	16,566	16,566	16,566
10-04-4250-1100	Health/Life/Dental Insurance	33,297	48,418	38,539	34,184	34,184	34,184	34,184
10-04-4250-1300	Unemployment Reserve	-	-	-	-	-	-	-
10-04-4250-1400	Workers Compensation Insurance	5,296	8,415	4,347	3,800	3,800	3,800	3,800
10-04-4250-2100	Uniforms & Protective Gear	6,661	9,000	2,247	3,500	3,500	3,500	3,500
10-04-4250-2500	Vehicle Supplies	3,201	3,292	3,914	4,110	4,110	4,110	4,110
10-04-4250-2600	Departmental Supplies	6,266	7,101	4,056	7,750	7,750	7,750	7,750
10-04-4250-2602	Other Equipment	10,156	2,500	-	4,800	4,800	4,800	4,800
10-04-4250-3100	Travel & Training	20	1,500	432	1,500	1,500	1,500	1,500
10-04-4250-3200	Communications	1,118	1,365	1,277	1,350	1,350	1,350	1,350
10-04-4250-3300	Utilities	10,567	8,505	7,780	8,200	8,200	8,200	8,200
10-04-4250-3500	R/M Equipment	255	855	-	900	900	900	900
10-04-4250-3501	R/M Vehicles	51	1,575	138	3,000	3,000	3,000	3,000
10-04-4250-4400	Contract Services	2,124	4,200	832	4,200	4,200	4,200	4,200
10-04-4250-4500	Insurance & Bonding	1,459	1,440	1,909	2,000	2,000	2,000	2,000
10-04-4250-5000	Capital Purchases Under \$5000	-	-	-	-	-	-	-
10-04-4250-5400	Capital Outlay - Vehicles	58,718	13,622	11,935	12,000	12,000	12,000	12,000
10-04-4250-5500	Capital Outlay - Equipment	5,752	11,500	5,700	-	-	-	-
10-04-4250-5800	Capital Outlay -Capital Improv	-	-	-	-	-	-	-
10-04-4250-7200	Lease Amortization	-	-	-	-	-	-	-
10-04-4250-9700	Contingency	-	-	-	-	-	-	-
	Garage	267,659	336,749	237,715	252,519	249,899	249,899	249,899

Garage Explanations		
10-04-4250-0000	Full-time Employees	Garage supervisor and (1) fleet maintenance.
10-04-4250-0001	Employee Overtime	Overtime for call out on weekends
10-04-4250-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-04-4250-0900	F.I.C.A.	7.65 percent of wages
10-04-4250-1000	LGERS Retirement	Local Government Retirement System
10-04-4250-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-04-4250-1300	Unemployment Reserve	State-mandated unemployment reserve
10-04-4250-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-04-4250-2100	Uniforms & Protective Gear	Uniforms for employees and shop towels & cloths, welding and tyvek gear; safety shoes, gloves and misc. safety supplies
		safety shoes, gloves and misc. safety supplies
10-04-4250-2500	Vehicle Supplies	Fuel for 2 garage trucks
10-04-4250-2600	Departmental Supplies	Software upgrades vehicle diagnostic tool (\$1,500) ; city seals(\$400) ; vehicle parts(\$3000) ; Misc. hand tools, bolts, nuts and fasteners, Vehicle inspection numbers (\$400),Emissions Book (\$350)
10-04-4250-2602	Other Equipment	Gas powered air compressor for shop truck with capabilities to inflate large tires (fire, equipment)(\$4800)
10-04-4250-3100	Travel & Training	Registration & travel to work shop & conferences or certifications; Greenius online safety
10-04-4250-3200	Communications	Share of landlines/internet at PW, cell phone
10-04-4250-3300	Utilities	Share of water/sewer & electric service PW
10-04-4250-3500	R/M Equipment	Repair/maintenance for garage equipment/ compressors
10-04-4250-3501	R/M Vehicles	Repair/maintenance for Ford 250 pickup & Ford F150: tires
10-04-4250-4400	Contract Services	Diagnostic equipment support (\$500) Co2,O2, Argon & propane gases, (\$580) lease plus usage, waste oil removal (\$1,400), Oil filter recycling (\$800) yearly, IT consulting (\$420), Vehicle lift inspections (\$500)
10-04-4250-4500	Insurance & Bonding	Property, Auto & General liability insurance
10-04-4250-5500	Capital Purchases - Equipment	
10-04-4250-5400	Capital Purchases - Vehicles	Leased Garage Ford F250 (\$7200); and leased F150 (\$6,422)

City of Southport
Budget Worksheets 2023-24

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
05	Streets							
10-05-4511-0000	Full-Time Employees	105,559	150,445	116,347	133,607	130,987	130,987	130,987
10-05-4511-0001	Employee Overtime	8,457	5,104	5,154	7,357	7,357	7,357	7,357
10-05-4511-0200	Part-Time Employees	-	-	14,280	60,200	60,200	60,200	60,200
10-05-4511-0700	401K Retirement Supplement	5,733	7,777	7,330	7,048	7,048	7,048	7,048
10-05-4511-0900	F.I.C.A.	8,479	11,900	11,087	15,389	15,389	15,389	15,389
10-05-4511-1000	LGERS Retirement	12,995	18,666	17,676	18,184	18,184	18,184	18,184
10-05-4511-1100	Health/Life/Dental Insurance	28,059	28,000	30,711	39,683	39,683	39,683	39,683
10-05-4511-1300	Unemployment Reserve	-	-	-	-	-	-	-
10-05-4511-1400	Workers Compensation Insurance	3,136	7,777	4,017	4,000	4,000	4,000	4,000
10-05-4511-2100	Uniforms & Protective Gear	1,311	4,719	-	4,500	4,500	4,500	4,500
10-05-4511-2500	Vehicle Supplies	5,890	8,277	8,338	8,755	8,755	8,755	8,755
10-05-4511-2600	Departmental Supplies	21,740	34,250	9,362	50,000	50,000	50,000	50,000
10-05-4511-3200	Communications	996	1,181	759	800	800	800	800
10-05-4511-3300	Utilities	106,362	112,000	107,009	112,000	112,000	112,000	112,000
10-05-4511-3500	R/M Equipment	1,949	3,255	587	10,000	10,000	10,000	10,000
10-05-4511-3501	R/M Vehicles	1,288	2,625	1,816	2,800	2,800	2,800	2,800
10-05-4511-4400	Contract Services	27,169	16,030	4,003	9,200	9,200	9,200	9,200
10-05-4511-4500	Insurance & Bonding	16,325	17,195	23,535	25,000	25,000	25,000	25,000
10-05-4511-5000	Capital Purchases Under \$5000	-	37,958	-	-	-	-	-
10-05-4511-5400	Capital Outlay - Vehicles	31,191	6,000	5,789	6,100	6,100	6,100	6,100
10-05-4511-5500	Capital Outlay - Equipment	16,700	275,000	413,550			-	-
10-05-4511-5800	Capital Outlay- Capital Improv	18,087	72,341	8,880	18,000	18,000	18,000	18,000
10-05-4511-7200	Lease Amortization	-	-	-	-	-	-	-
05	Streets	421,428	820,500	790,230	532,623	530,003	530,003	530,003

Streets Explanation		
10-05-4511-0000	Full-Time Employees	Street Department 11 Full-time employees. All are split 40% Streets and 60% water-sewer department. 2 Pavers (2 New Positions).
10-05-4511-0001	Employee Overtime	Overtime for On-Call and hurricane/natural disasters
10-05-4511-0200	Part-Time Employees	2 Part-Time engineers, split 40% Streets and 60% water/sewer department
10-05-4511-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-05-4511-0900	F.I.C.A.	7.65 percent of wages
10-05-4511-1000	LGERS Retirement	Local Government Retirement System
10-05-4511-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-05-4511-1300	Unemployment Reserve	State-mandated unemployment reserve
10-05-4511-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-05-4511-2100	Uniforms & Protective Gear	Safety shoes, rain gear, safety supplies, First aid ,uniforms
10-05-4511-2500	Vehicle Supplies	Fuel/tires for 6 vehicles including 3/4 ton pickups, 2002 GMC dump truck, 1995 GMC dump truck, Fuel (2) Case backhoes, 2006 & 1992 mower
10-05-4511-2600	Departmental Supplies	Pavement saws/blades; sign posts; street name blades, cones; barricades; Stone and asphalt for road cuts and repairs; Vector Control (\$4,500) (chemicals and sprayer parts, backpack sprayer, larvae pellets); July 4th Streamers (\$5,000); potential hot asphalt (\$15000)
10-05-4511-3200	Communications	Land lines, 5 cell phones, on call answering services
10-05-4511-3300	Utilities	Electric service for street lights includes the addition of Rivermist POA and Townhomes POA (\$10,575)
10-05-4511-3500	R/M Equipment	Repair/maintenance for compressor, jack hammer, pumps, 2 Backhoes & tires (\$3000), mower, Sweeper, Sweeper Brooms, tires & steel for dump truck (\$4000),
10-05-4511-3501	R/M Vehicles	Repair/maintenance for vehicles
10-05-4511-4400	Contract Services	Debris Contract (Johnson Environmental) (\$9200)
10-05-4511-4500	Insurance & Bonding	Property, Auto & General Liability Insurance
10-05-4511-5400	Capital Outlay -Vehicles	Current Leased Vehicle; 2022 F-250
10-05-4511-5500	Capital Outlay -Equipment	
10-05-4511-5800	Capital Outlay - Capital Improv	Sidewalk replacement (\$10,000); DOT street height trimming (\$8,000)

City of Southport
Budget Worksheets 2023-24

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
07	Human Resources							
10-07-4700-0000	Full-Time Employees	75,000			28,853	28,853	28,853	28,853
10-07-4700-0001	Employee Overtime	-			-	-	-	-
10-07-4700-0200	Part Time Employees	-			-	-	-	-
10-07-4700-0700	401K Retirement Supplement				1,443	1,443	1,443	1,443
10-07-4700-0900	F.I.C.A.				2,207	2,207	2,207	2,207
10-07-4700-1000	LGERS Retirement	9,120			3,722	3,722	3,722	3,722
10-07-4700-1100	Health/Life/Dental/Vision Insurance	7,972			3,996	3,996	3,996	3,996
10-07-4700-1300	Unemployment Reserve				-	-	-	-
10-07-4700-1400	Workers Compensation Insurance				200	200	200	200
10-07-4700-2600	Departmental Supplies				1,000	1,000	1,000	1,000
10-07-4700-3100	Travel & Training	700			2,000	2,000	2,000	2,000
10-07-4700-3150	Tuition Reimbursement				5,000	5,000	5,000	5,000
10-07-4700-3200	Communications				600	600	600	600
10-07-4700-3900	Other Services				5,000	5,000	5,000	5,000
10-07-4700-4400	Contract Services	13,850			31,400	31,400	31,400	31,400
10-07-4700-4500	Insurance & Bonding				-	-	-	-
07	Human Resources	106,642	-	-	85,421	85,421	85,421	85,421

Human Resources		
10-07-4700-0000	Full-time Employees	1 Full-time employees, split 1/3 to each electric, water & sewer, general fund.
10-07-4700-0200	Part-time Employees	
10-07-4700-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-07-4700-0900	F.I.C.A.	7.65 percent of wages
10-07-4700-1000	LGERS Retirement	Local Government Retirement System
10-07-4700-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-07-4700-1300	Unemployment Reserve	
10-07-4700-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-07-4700-2600	Departmental Supplies	Office supplies, copier usage and postage expense, membership dues Office 365, Southport apparel.
10-07-4700-3100	Training & Travel	Continuing education and training for software and School of Government. HR.
10-07-4700-3100	Tuition Reimbursement	College courses for employees.
10-07-4700-3200	Communications	Telephone
10-07-4700-3300	Utilities	Electricity, water and sewer
10-07-4700-3900	Other Services	Service awards - Recognition
10-07-4700-4400	Contract Services	IT (\$1,000), NEOGOV (\$8,900), Salary Study(\$21,500)
10-07-4700-4500	Insurance & Bonding	Property and liability insurance

Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted			
6	Animal Protective Services										
10-06-4600-0000	Full Time Employees	51,463	57,965	58,925	64,131	64,131	64,131	64,131			
10-06-4600-0001	Employee Overtime	-	-	-	-	-	-	-			
10-06-4600-0200	Part-time Employees	-	1,200	1,044	4,200	4,200	4,200	4,200			
10-06-4600-0700	401k Retirement Supplement	2,573	2,898	2,906	3,207	3,207	3,207	3,207			
10-06-4600-0900	F.I.C.A	3,790	4,526	4,411	5,227	5,227	5,227	5,227			
10-06-4600-1000	LGERS Retirement	5,826	6,956	7,001	8,273	8,273	8,273	8,273			
10-06-4600-1100	Heath/Life/Dental Insurance	11,079	12,000	11,044	12,000	12,000	12,000	12,000			
10-06-4600-1300	Unemployment Reserve	-	-	-	-	-	-	-			
10-06-4600-1400	Workers Compensation Insurance	1,229	1,449	749	800	800	800	800			
10-06-4600-2100	Uniforms & Protective Gear	128	441	353	450	450	450	450			
10-06-4600-2500	Vehicle Supplies	1,095	2,100	721	1,500	1,500	1,500	1,500			
10-06-4600-2600	Departmental Supplies	4,751	7,775	4,000	8,600	8,600	8,600	8,600			
10-06-4600-2602	Animal Care	6,652	10,500	9,127	12,000	12,000	12,000	12,000			
10-06-4600-3100	Travel & Training	3,904	4,200	2,908	4,000	4,000	4,000	4,000			
10-06-4600-3200	Communications	235	756	928	1,000	1,000	1,000	1,000			
10-06-4600-3300	Utilities						-	-			
10-06-4600-4400	Contract Services	220	-	567	2,700	2,700	2,700	2,700			
10-06-4600-5400	Capital Outlay - Vehicles	29,197	6,825	5,989	5,976	5,976	5,976	5,976			
10-06-4600-7200	Lease Amortization	-	-	-	-	-	-	-			
06	Animal Protective Services	122,142	119,591	110,673	134,064	134,064	134,064	134,064			

Animal Protective Services		
10-06-4600-0000	Full-time Employees	One full-time employee.
10-06-4600-0200	Part-time/on-call	On-call employee working once per month. Requesting it is increased to twice a month for additional relief of the current requirements of full time employee.
10-06-4600-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-06-4600-0900	F.I.C.A.	7.65 percent of wages
10-06-4600-1000	LGERS Retirement	Local Government Retirement System
10-06-4600-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-06-4600-1300	Unemployment Reserve	State-mandated unemployment reserve
10-06-4600-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-06-4600-2100	Uniforms & Protective Gear	Purchase and replacement costs of uniform shirts, pants, shoes
10-06-4600-2500	Vehicle Supplies	Maintenance, fuel
10-06-4600-2600	Departmental Supplies - Animal Protective	Purchase costs for departmental supplies, advertising & promotional items, annual APS community events, kennel building supplies. Laptop replacement cost estimated by IT \$2,000. \$500 for utilities for kennel building
10-06-4600-2602	Animal Care and Supplies	Veterinary care/cost for emergencies, intake exams, medications and services. TNR/Community Cat Program. Voucher Program. Other medical care and supplies as required. Vaccination Clinic. Veterinary cost for services and medications has increased over the last year. APS discount still applicable, but adjustments required. Donation to Sea Biscuit Wildlife Shelter.
10-06-4600-3100	Training Animal Care Protective	NCARCA and Carolina's Unite annual conferences. Disaster Response Overview Program (DROP) certification is available in July in Longmont CO. Training and career enrichment classes.
10-06-4600-3200	Communications	First Net/AT&T
10-06-4600-4400	Contract Services	IT (\$600), Comcate APS Software yearly fee (\$2,100)
10-06-4600-5400	Capital Outlay - Vehicles	Fleet vehicles costs

City of Southport
Budget Worksheets 2023-24

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
10	Police							
10-10-4310-0000	Full-Time Employees	625,819	967,558	802,156	952,997	950,377	950,377	950,377
10-10-4310-0001	Employee Overtime	26,603	38,359	55,287	37,296	37,296	37,296	37,296
10-10-4310-0200	Part time Salaries	36,161	112,680	45,373	70,376	70,376	70,376	70,376
10-10-4310-0400	Separation Allowance-LEO	13,591	12,819	12,819	12,819	12,819	12,819	12,819
10-10-4310-0700	401K Retirement Supplement	32,471	50,296	42,100	49,515	49,515	49,515	49,515
10-10-4310-0900	F.I.C.A.	52,755	86,553	69,959	82,122	82,122	82,122	82,122
10-10-4310-1000	LGERS Retirement	77,715	131,172	109,046	147,924	147,924	147,924	147,924
10-10-4310-1100	Health/Life/Dental Insurance	139,784	217,920	154,250	244,032	244,032	244,032	244,032
10-10-4310-1300	Unemployment Reserve	-	3,150	-	-	-	-	-
10-10-4310-1400	Workers Compensation Insurance	25,257	70,528	36,428	38,249	38,249	38,249	38,249
10-10-4310-1800	Professional Services	359	551	550	578	578	578	578
10-10-4310-2100	Uniforms & Protective Gear	12,929	25,000	11,501	25,000	25,000	25,000	25,000
10-10-4310-2500	Vehicle Supplies	1,291	-	5,478	52,000	52,000	52,000	52,000
10-10-4310-2600	Departmental Supplies	9,871	31,728	70,387	16,000	16,000	16,000	16,000
10-10-4310-3100	Travel & Training	10,410	15,750	8,035	15,750	15,750	15,750	15,750
10-10-4310-3101	Community Resource Program	15,112	21,000	24,000	25,200	25,200	25,200	25,200
10-10-4310-3200	Communications	18,940	17,850	23,060	24,213	24,213	24,213	24,213
10-10-4310-3300	Utilities	2,692	2,625	2,951	3,099	3,099	3,099	3,099
10-10-4310-3500	R/M Equipment	841	3,308	348	4,500	4,500	4,500	4,500
10-10-4310-3501	R/M Vehicles	43,209	35,000	58,543	5,000	5,000	5,000	5,000
10-10-4310-4400	Contract Services	56,824	61,394	42,500	61,394	111,794	111,794	111,794
10-10-4310-4500	Insurance & Bonding	30,132	31,500	45,889	48,183	48,183	48,183	48,183
10-10-4310-5000	Capital Purchases Under \$5000	-	-	-	-	-	-	-
10-10-4310-5400	Capital Outlay - Vehicles	577,865	154,171	111,588	117,167	135,167	135,167	135,167
10-10-4310-5500	Capital Outlay - Equipment		15,000	-	-	-	-	-
10-10-4310-5800	Capital Outlay -Capital Improv	-	-	-	-	-	-	-
10-10-4310-7100	Debt Service	-	-	-	-	-	-	-
10-10-4310-7200	Lease Amortization	-	-	-	-	-	-	-
10	Police	1,810,629	2,105,912	1,732,248	2,033,413	2,099,193	2,099,193	2,099,193

Police		
10-10-4310-0000	Full-time Employees	Chief, Major, Clerk, and 14 officers
10-10-4310-0001	Overtime	Request 15% (\$5753.85) increase to support continued required off-shift training needs and extra events.
10-10-4310-0200	Part-time Salaries	5 part-time officers. Follow recommended suggested increase to (\$15,540)
10-10-4310-0400	Separation Allowance-LEO	
10-10-4310-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-10-4310-0900	F.I.C.A.	7.65 percent of wages
10-10-4310-1000	LGERS Retirement	Local Government Retirement System
10-10-4310-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-10-4310-1300	Unemployment Reserve	State-mandated unemployment reserve
10-10-4310-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-10-4310-1800	Professional Services & Contractual Services	Annual LEO separation allowance actuarial study
10-10-4310-2100	Uniforms & Protective Gear	Completion of uniform updates, replacement of used/worn uniforms as needed, purchase of new safety equipment for continued update and implementation of safer officer response to high risk calls, North Carolina Accreditation, and less lethal applications.
10-10-4310-2500	Vehicle Supplies	Separate from 3501 to better track fuel, fluids, safety equipment, misc. supplies for patrol vehicles, message sign trailer, and rescue vehicle -Set at \$52,000
10-10-4310-2600	Departmental Supplies	(Anticipated replacement of 2015 computers - @ approx. 6600.00) General office paper supplies, computer software and upgrades(as needed), DVD copier for camera footage storage and copying, evidence processing materials bags, tape, marking devices, and incidental supplies. Increase \$1000 to purchase additional monitor and supplies for hook-up for city wide traffic camera system.
10-10-4310-3100	Travel & Training	Reflective of full staffing and updated training and educational support. Continued increased training for current and new hire officers in order to bring them up to date on needed certifications and to increase standardized training consistent with current standards and trends. Ammunition, training supplies for state mandated training and optional training (ammunition, targets, backers, NCJA registration and travel to conferences and training, misc. props for continuing education training). Professional Organizations as needed for training officers, instructors, and admin staff. Support relative to continued development of stepped pay plan for officers.
10-10-4310-3101	Community Resource Program	Community policing supplies to include giveaway items such as bikes, helmets, safety gear, education material, etc. Programs, materials, and handouts supplies for community watch and citizen watch efforts. Processing of Shop with a Cop funds and donations from this line as well.
10-10-4310-3200	Communications & Technology	Request increase to \$24212 - in anticipation of full staffing - Cell/data services to include First Net (\$12,000 - cell phones and vehicle data hotspots at current staffing levels), US Cellular (\$3420 - Vehicle GPS Trackers at current staffing levels), Focus Broadband (\$2460 -internet service.)
10-10-4310-3300	Utilities	Police dept building water, power and sewer.
10-10-4310-3500	R/M Equipment	Increase to \$4500 - Repair/maintenance patrol vehicle cameras, printers, lights, cages, etc. Repair for duty gear, weapons, Alco-sensers, flashlights, etc.
10-10-4310-3501	R/M Vehicles	Repair and maintenance for patrol vehicles to include rescue vehicle. (Separate from 2500 set amount to \$5000)
10-10-4310-4400	Contract Services	Central Squares (Records Management Systems \$7148.00), Southern Software (\$4,400), DCI (\$2,000) adding mobile access and additional in-house terminal), Wolfcom Body & Mobile Camera Subscription and backup (\$4,100), Computer Backup Systems , FMRT (\$1,700), Axon System upgrade (current device is coming to end of life support. Currently a 10% buy back credit), cartridges and supplies included (increase to \$11,852.00 annually), BC Law Enforcement Range (firearms training facility -\$500), Annual RADAR Recert (10 units)(\$1,200), Lexipol LLC. (Currently includes 3 system usages; KMS; policy and legal services, Police 1 Academy; training and training records resource management, and Cordico; officer wellness support program) (\$9215.03), copier lease and service contract (\$3,500), LEADSONline (pawn, eBay, Craigslist investigative/research tool)(\$2,300), IT support (est. \$3,000). Leasing of Police Building (\$50,400 annually).
10-10-4310-4500	Insurance & Bonding	Property, automotive and general liability insurance
10-10-4310-5500	Assets Purchased <\$5000	
10-10-4310-5400	Capital Outlay - Vehicles	Leased police vehicles. Leasing of two additional vehicles (\$18,000)

City of Southport
Budget Worksheets 2023-24

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
11	Fire							
10-11-4340-0000	Full-Time Employees	409,483	664,475	699,193	809,327	809,327	809,327	809,327
10-11-4340-0001	Employee Overtime	43,389	58,486	107,905	75,671	75,671	75,671	75,671
10-11-4340-0100	Part-Time Salary	317,849	91,250	107,959	109,500	109,500	109,500	109,500
10-11-4340-0200	Volunteer Fire Fees	172,264	100,000	87,100	80,000	80,000	80,000	80,000
10-11-4340-0700	401K Retirement Supplement	22,593	36,148	39,827	44,250	44,250	44,250	44,250
10-11-4340-0900	F.I.C.A.	71,797	55,307	76,096	82,199	82,199	82,199	82,199
10-11-4340-1000	LGERS Retirement	52,673	87,912	96,207	110,302	110,302	110,302	110,302
10-11-4340-1002	Payments To Retirees	26,195	25,000	24,180	24,180	24,180	24,180	24,180
10-11-4340-1100	Health/Life/Dental Insurance	76,338	132,000	83,955	120,000	120,000	120,000	120,000
10-11-4340-1300	Unemployment Reserve	-	-	-	-	-	-	-
10-11-4340-1400	Workers Compensation Insurance	48,680	49,558	25,597	25,597	25,597	25,597	25,597
10-11-4340-1800	Professional Fees	4,820	12,000	827	8,000	8,000	8,000	8,000
10-11-4340-2100	Uniforms & Protective Gear	20,451	20,000	18,917	25,000	25,000	25,000	25,000
10-11-4340-2500	Vehicle Supplies	43,994	15,000	49,368	49,368	49,368	49,368	49,368
10-11-4340-2600	Departmental Supplies	12,833	30,000	11,198	25,000	25,000	25,000	25,000
10-11-4340-2601	Department Supplies Rescue	20,219	-	-	-	-	-	-
10-11-4340-2604	Fire Prevention	14,812	15,000	14,530	16,000	16,000	16,000	16,000
10-11-4340-3100	Travel & Training	18,051	30,000	16,463	30,000	30,000	30,000	30,000
10-11-4340-3200	Communications	15,480	15,000	8,542	15,000	15,000	15,000	15,000
10-11-4340-3300	Utilities	35,554	20,000	33,417	25,000	25,000	25,000	25,000
10-11-4340-3500	R/M Equipment	8,811	10,000	6,369	8,000	8,000	8,000	8,000
10-11-4340-3501	R/M Vehicles	39,098	20,000	32,433	35,000	35,000	35,000	35,000
10-11-4340-3502	R/M Facilities	4,745	10,000	16,834	18,000	18,000	18,000	18,000
10-11-4340-3503	Substation Lease	16,250	15,000	15,000	15,000	15,000	15,000	15,000
10-11-4340-4400	Contract Services	51,774	30,000	17,031	30,000	30,000	30,000	30,000
10-11-4340-4500	Insurance & Bonding	85,663	60,000	45,000	45,000	45,000	45,000	45,000
10-11-4340-5400	Capital Outlay - Vehicles	862,254	30,000	-	-	-	-	-
10-11-4340-5500	Capital Outlay - Equipment	19,038	12,000	8,989	181,000	181,000	181,000	181,000
10-11-4340-7100	Debt Service	274,145	391,931	400,000	305,000	305,000	305,000	305,000
21-11-4340-3000	Southport Firemens Fund Expenses	83,131	-	71,450	64,876	64,876	64,876	64,876
10-11-4340-7200	Lease Amortization	-	-	-	-	-	-	-
11	Fire	2,872,385	2,036,067	2,114,387	2,376,270	2,376,270	2,376,270	2,376,270

Fire Explanations		
10-11-4340-0000	Full-time Employees	13 full-time staff that we currently have to provide minimum coverage of Headquarters and Caswell Beach. Fire Inspector/ISO Officer (New Position).
10-11-4340-0001	Employee Overtime	A reduction in overtime will be done via making Battalion Chief and 4 Captains Salary. Any training will be within the scheduled shift to avoid overtime.
10-11-4340-0100	Part-time Salaries	(1) volunteer to sign up for shift, and be paid NFPA 1403 Compliant(\$125) certified FF 1 & 2 (\$150) for (12) hours. Funds to cover vacation, sick leave and personal time.
10-11-4340-0201	Volunteer Fire Fees	Stipends for volunteer FF's are (\$25) per call.
10-11-4340-0700	401K Retirement Supplement	Funds all full-time employees
10-11-4340-0900	F.I.C.A.	Funds all full-time employees
10-11-4340-1000	LGERS Retirement/City Share	Payments for FF's NC State Retirement Fund for Volunteers, and also funds for EMS/Rescue Squad workers NC State Retirement Fund.
10-11-4340-1002	Payments To Retirees	Stipend for members that have 20 or more years in the department.
10-11-4340-1100	Health/Life/Dental Insurance	Funds for all full-time employees
10-11-4340-1300	Unemployment Reserve	
10-11-4340-1400	Workers Compensation Insurance	Coverage for full-time employees and all volunteers
10-11-4340-1800	Professional Fees	Allocation for grant writers, and professional dues for associations, payments for special inspections.
10-11-4340-2100	Uniforms & Protective Gear	Uniforms cover Class A & B for 13 Fulltime Employees & 85 volunteer members. I have also built in a special uniform allowance of 400.00 per year for all fulltime staff that may have special needs, such as duty boots, jackets, etc.
10-11-4340-2500	Vehicle Supplies	Vehicle funding for all departmental vehicles and trailers.
10-11-4340-2600	Departmental Supplies	Supplies for offices, fire suppression foam, saw blades, storm supplies, batteries, hand tools, tarps, cleaning, water, kitchen items, SCBA supplies, gloves, soap, paper towels, toilet tissue, items for rehab, and others.
10-11-4340-2601	Department Supplies Rescue	Moved to EMS Budget
10-11-4340-2604	Fire Prevention	Fire Prevention line, for programs in the elementary schools, day care centers, and senior citizen population. Purchase items for the clown troop, parades, festivals, safety days, brochures, curriculum, props, and educational materials. Also for DVDs, smoke alarms, puppet items, and give aways promoting fire safety.
10-11-4340-3100	Travel & Training	Instructor and registration fees, conferences, conventions, seminars, hotel lodging, travel expenses, fire academy and colleges.
10-11-4340-3200	Communications	Telephone lines for all stations, cell phone, internet, cable service, security camera maintenance, key entry system, pagers, and radios.
10-11-4340-3300	Utilities	All utilities on Headquarters & (2) substations. The Town of Caswell Beach pays for the utilities at the substation.
10-11-4340-3500	R/M Equipment	R/M on all portable equipment
10-11-4340-3501	R/M Vehicles	R/M on all vehicles & trailers
10-11-4340-3502	R/M Facilities	R/M on Headquarters & 2 substations
10-11-4340-4400	Contract Services	Contracts for Physical Exams for FF's, Elevator & generator, hydro testing, SCBA testing, ladder & hose testing, copier, garbage, security system, fire suppression/sprinkler, plymovent system, fire recovery, management solutions, drug testing, back ground checks, member monitoring for criminal activity, and any other contracts
10-11-4340-4500	Insurance & Bonding	Coverage on all property and items
10-11-4340-5400	Capital Outlay - Vehicles	
10-11-4340-5500	Capital Outlay - Equipment	(\$86,000) for 15 complete sets of turnout gear (64,500), 15 SCBA Masks (11,580), hose (10,000), 95k communications.
10-11-4340-5800	Capital Outlay - Capital Improv	
10-11-4340-6000	Contract Services	
10-11-4340-7100	Debt Service	(\$125,000) on Headquarters, (\$171,000) on (2) new engines.
21-11-4340-3000	Southport Firemens Fund Expenses	
10-11-4340-7200	Lease Amortization	

City of Southport
Budget Worksheets 2023-24

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
12	Rescue EMS							
10-12-4370-0000	Full-Time Employees	-	55,000	52,053	163,408	163,408	163,408	163,408
10-12-4370-0001	Employee Overtime	-	5,000	11,333	18,643	18,643	18,643	18,643
10-12-4370-0200	Part-Time Employees	-	260,000	209,640	260,000	260,000	260,000	260,000
10-12-4370-0700	401K Retirement Supplement	-	3,000	3,106	9,103	9,103	9,103	9,103
10-12-4370-0900	F.I.C.A.	-	24,098	19,409	33,817	33,817	33,817	33,817
10-12-4370-1000	LGERS Retirement	-	6,600	7,554	23,485	23,485	23,485	23,485
10-12-4370-1100	Health/Life/Dental Insurance	-	12,000	4,629	33,728	33,728	33,728	33,728
10-12-4370-1300	Unemployment Reserve	-	-	-	-	-	-	-
10-12-4370-1400	Workers Compensation Insurance	-	4,800	2,480	2,400	2,400	2,400	2,400
10-12-4370-2100	Uniforms & Protective Gear	-	10,000	8,398	10,000	10,000	10,000	10,000
10-12-4370-2500	Vehicle Supplies	-	5,000	7,976	8,000	8,000	8,000	8,000
10-12-4370-2600	Departmental Supplies	-	25,000	11,764	12,000	12,000	12,000	12,000
10-12-4370-2601	Medical Supplies	-	-	21,787	23,000	23,000	23,000	23,000
10-12-4370-3100	Travel & Training	-	5,000	6,155	7,000	7,000	7,000	7,000
10-12-4370-3200	Communications	-	3,000	8,019	8,000	8,000	8,000	8,000
10-12-4370-3300	Utilities	-	5,000	8,667	9,000	9,000	9,000	9,000
10-12-4370-3500	R/M Equipment	-	5,000	12,109	12,000	12,000	12,000	12,000
10-12-4370-3501	R/M Vehicles	-	5,000	4,799	5,000	5,000	5,000	5,000
10-12-4370-3502	R/M Facilities	-	5,000	6,576	7,000	7,000	7,000	7,000
10-12-4370-4400	Contract Services	-	10,000	52,899	50,000	50,000	50,000	50,000
10-12-4370-4500	Insurance & Bonding	-	20,000	45,000	45,000	45,000	45,000	45,000
10-12-4370-5400	Capital Outlay - Vehicles	-	-	-	-	6,000	6,000	6,000
10-12-4370-5500	Capital Outlay - Equipment	-	10,000	-	25,000	40,000	40,000	40,000
10-12-4370-7100	Debt Service	-	53,000	39,545	53,000	53,000	53,000	53,000
10-12-4370-7200	Lease Amortization	-	-	-	-	-	-	-
10-12-4370-7700	Lease Payments	-	-	-	-	-	-	-
	Total	-	531,498	543,897	818,584	839,584	839,584	839,584

Rescue Explanations		
10-12-4370-0000	Full-time Employees	Full-time EMS Captain position. This individual helps to oversee the EMS Operations, and will be in charge of Quality Assurance of charts, patients, ordering supplies, managing schedules, and medications. 2 Full-Time Paramedics (2 New Positions)
10-12-4370-0002	Employee Overtime	Move this position to salary to decrease OT expenses.
10-12-4370-0200	Part-time Salary	EMS volunteer/part time employees. EMTs will be paid (\$125) for (12)hour shift, Advanced-EMT's will be paid (\$150) for a (12) hour shift. They are also paid (\$25) for every transport.
10-12-4370-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-12-4370-0900	F.I.C.A.	7.65 percent of wages
10-12-4370-1000	LGERS Retirement/City Share	Local Government Retirement System
10-12-4370-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-12-4370-1400	Workers Compensation Insurance	
10-12-4370-2100	Uniforms & Protective Gear	Class A & B Uniforms, Duty Shirts, and Uniform Allowance for Fulltime Captain, and 25 volunteer/part time staff.
10-12-4370-2500	Vehicle Supplies	Fuel, Def Fluid and Oil for 3 ambulances and 1 QRV
10-12-4370-2600	Department Supplies Rescue	This line covers all the EMS supplies throughout the entire year, medications for ambulances, and any other supplies like charts, office supplies, medical bags, IV fluids, bandages, oxygen tubing, etc.
10-12-4370-3100	Travel & Training	Travel & training for (1) full-time employee and (25) EMS volunteers
10-12-4370-3200	Communications	Pagers for duty shifts, radios for ambulance crews, and cell phones and tablets for the ambulances.
10-12-4370-3300	Utilities	25% of utility expenses at Headquarters and the downtown substation
10-12-4370-3500	R/M Equipment	Money for any repairs on cardiac monitors, stretchers, or other ambulance or EMS equipment
10-12-4370-3501	R/M Vehicles	R & M on (3) ambulances and (1) QRV
10-12-4370-3502	R/M Facilities	A percentage of maintenance on Headquarters and the Downtown Substation
10-12-4370-4400	Contract Services	Contracts cover the EMS Billing for patient transports, cardiac monitor, and stretcher contracts, and percentages on copier etc.
10-12-4370-4500	Insurance & Bonding	Percentage of Insurance costs
10-12-4370-5400	Capital Outlay - Vehicles	Lease Vehicle for new Paramedics (\$6,000)
10-12-4370-5500	Capital Outlay - Equipment	(\$25,000) to assist with Stretcher loading device. (EMS Auxiliary is providing 25k for additional funding), (\$15,000) Start up equipment for Paramedics
10-12-4370-5800	Capital Outlay - facilities	None
10-12-4370-7100	Debt Service	Ambulance payments.

City of Southport
Budget Worksheets 2023-24

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
40	DS Planning							
10-40-4350-0000	Full-Time Employees	208,433	286,528	270,604	225,934	223,314	223,314	223,314
10-40-4350-0001	Employee Overtime	3,599	5,943	4,003	3,423	3,423	3,423	3,423
10-40-4350-0200	Part-Time Employees	9,144	39,248	7,805	-	-	-	-
10-40-4350-0700	401K Retirement Supplement	10,585	14,624	13,528	11,468	11,468	11,468	11,468
10-40-4350-0900	F.I.C.A.	15,738	22,374	20,349	17,546	17,546	17,546	17,546
10-40-4350-1000	LGERS Retirement	23,971	35,564	32,616	29,587	29,587	29,587	29,587
10-40-4350-1100	Health/Life/Dental Insurance	42,977	72,000	44,658	43,330	43,330	43,330	43,330
10-40-4350-1300	Unemployment Reserve	-	-	-	-	-	-	-
10-40-4350-1400	Workers Compensation Insurance	4,363	9,773	5,048	5,300	2,650	2,650	2,650
10-40-4350-2500	Vehicle Supplies	2,643	1,600	1,852	2,000	800	800	800
10-40-4350-2600	Departmental Supplies	18,798	24,000	18,050	9,750	4,875	4,875	4,875
10-40-4350-2601	Forestry Projects	686	5,250	-	-	-	-	-
10-40-4350-3100	Travel & Training	9,117	15,750	8,655	12,000	11,000	11,000	11,000
10-40-4350-3200	Communications	4,671	3,309	4,557	4,800	4,300	4,300	4,300
10-40-4350-3300	Utilities	3,054	2,730	3,272	3,400	1,700	1,700	1,700
10-40-4350-3500	R/M Equipment	-	105	152	160	80	80	80
10-40-4350-3501	R/M Vehicles	70	-	30	500	250	250	250
10-40-4350-3900	Other Services	2,160	3,465	7,155	-	-	-	-
10-40-4350-4400	Contract Services	15,339	31,500	77,414	37,500	15,000	15,000	15,000
10-40-4350-4500	Insurance & Bonding	8,496	8,964	11,879	11,000	6,000	6,000	6,000
10-40-4350-5000	Capital Purchases Under \$5000	-	-	-	-	-	-	-
10-40-4350-5400	Capital Outlay - Vehicles	67,656	14,595	13,867	14,000	7,000	7,000	7,000
10-40-4350-5500	Capital Outlay - Equipment	-	-	-	-	3,000	3,000	3,000
10-40-4350-7200	Lease Amortization	-	-	-	-	-	-	-
	Total		597,322	545,494	431,697	385,322	385,322	385,322

Development Services		
10-40-4350-0000	Full-time employees	Development Services Director, Full-time Building Inspector, Permitting Technician, Code Enforcement wages, (1) Planner Position. Historic/Downtown Planner (1 New Position) .
10-40-4350-0001	Employee Overtime	Code Enforcement Officer
10-40-4350-0200	Part-Time Employees	Part-time Building Inspector Wages
10-40-4350-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-40-4350-0900	F.I.C.A.	7.65 percent of wages
10-40-4350-1000	LGERS Retirement	Local Government Retirement System
10-40-4350-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-40-4350-1300	Unemployment Reserve	State-mandated unemployment reserve
10-40-4350-1400	Workers' Comp Insurance	Workers compensation insurance with NCLM.
10-40-4350-2500	Vehicle Supplies	Fuel and other supplies (800 per vehicle) 1 existing vehicle
10-40-4350-2600	Departmental Supplies	General Office supplies, computer software and upgrades, dues & subscriptions, other department-specific needs.
10-40-4350-2601	Forestry Project	Transferred to Building and Grounds
10-40-4350-3100	Travel & Training	Planning, building training, travel meals and lodging. Planning, Flood and Zoning Conferences if schedule allows for attendance (Usually approx. \$500 for attendance, \$5-700 for lodging/meals). Maintenance of CM CZO, TH CFM. TH and MM AICP Prep/Test. CFM for KB, MM, others (reimbursable by FEMA for all expenses other than test, approx. \$125).
10-40-4350-3200	Communications	Share of landlines, internet for city hall, cell phone/mobile internet capability; postage -
10-40-4350-3300	Utilities	Share of water, sewer, and electric service for City hall
10-40-4350-3500	R/M Equipment	Repair/maintenance of office equipment
10-40-4350-3501	R/M Vehicles	Repair/maintenance
10-40-4350-3900	Other Services	
10-40-4350-4400	Contract Services	Development Agreement Attorney (\$10,000). FY23 actual budget reflects COG usage due to staff turnover as well as Development Agreement attorney T. Terrell. COG usage should decrease. ARC GIS (\$750) annually. IT (\$2,500).
10-40-4350-4500	Insurance & Bonding	
10-40-4350-5000	Capital Purchases Under \$5000	
10-40-4350-5400	Capital Outlay - Vehicles	1 leased auto carryover
10-40-4350-5500	Capital Outlay - Equipment	Equipment for 1 new position

City of Southport
Budget Worksheets 2023-24

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
40	Dev Serv Permitting							
10-41-4380-0000	Full-Time Employees				277,577	268,457	268,457	268,457
10-41-4380-0001	Employee Overtime				7,911	7,911	7,911	7,911
10-41-4380-0200	Part-Time Employees				41,211	41,211	41,211	41,211
10-41-4380-0700	401K Retirement Supplement				14,274	14,274	14,274	14,274
10-41-4380-0900	F.I.C.A.				24,992	24,992	24,992	24,992
10-41-4380-1000	LGERS Retirement				36,828	36,828	36,828	36,828
10-41-4380-1100	Health/Life/Dental Insurance				55,892	55,892	55,892	55,892
10-41-4380-1300	Unemployment Reserve				-	-	-	-
10-41-4380-1400	Workers Compensation Insurance				2,650	2,650	2,650	2,650
10-41-4380-2500	Vehicle Supplies				1,200	1,600	1,600	1,600
10-41-4380-2600	Departmental Supplies				4,875	4,875	4,875	4,875
10-41-4380-3100	Travel & Training				3,000	3,000	3,000	3,000
10-41-4380-3200	Communications				2,000	2,000	2,000	2,000
10-41-4380-3300	Utilities				1,700	1,700	1,700	1,700
10-41-4380-3500	R/M Equipment				80	80	80	80
10-41-4380-3501	R/M Vehicles				250	250	250	250
10-41-4380-3900	Other Services				-	-	-	-
10-41-4380-4400	Contract Services				22,500	22,500	22,500	22,500
10-41-4380-4500	Insurance & Bonding				5,000	5,000	5,000	5,000
10-41-4380-5000	Capital Purchases Under \$5000				-	-	-	-
10-41-4380-5400	Capital Outlay - Vehicles				14,000	14,000	14,000	14,000
10-41-4380-5500	Capital Outlay - Equipment				6,000	6,000	6,000	6,000
10-41-4380-7200	Lease Amortization				-	-	-	-
	Total		-	-	521,940	513,220	513,220	513,220

Development Services		
10-40-4350-0000	Full-time employees	Development Services Director split 1/2 with planning, Full-time Building Inspector, Permitting Technician, Building Inspector, Permit Technician, (1 New Position) .
10-40-4350-0001	Employee Overtime	Inspector and Permitting Technician
10-40-4350-0200	Part-Time Employees	Part-time Building Inspector Wages
10-40-4350-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-40-4350-0900	F.I.C.A.	7.65 percent of wages
10-40-4350-1000	LGERS Retirement	Local Government Retirement System
10-40-4350-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-40-4350-1300	Unemployment Reserve	State-mandated unemployment reserve
10-40-4350-1400	Workers' Comp Insurance	Workers compensation insurance with NCLM.
10-40-4350-2500	Vehicle Supplies	Fuel and other supplies (800 per vehicle, multiplied by 2 vehicles (2 existing))
10-40-4350-2600	Departmental Supplies	General Office supplies, computer software and upgrades, dues & subscriptions, other department-specific needs.
10-40-4350-3100	Travel & Training	Building training, travel meals and lodging. Building Inspectors will be taking classes in all trades, either for new certifications or continuing education (class sign up approx. \$80-130 depending on trade, lodging reduced with courses nearby in Brunsco or Wilmington). Permit Technician training, potential certification if pending legislation is passed (cost likely to be similar to Building Inspector training).
10-40-4350-3200	Communications	Share of landlines, internet for city hall, cell phone/mobile internet capability; postage -
10-40-4350-3300	Utilities	Share of water, sewer, and electric service for City hall
10-40-4350-3500	R/M Equipment	Repair/maintenance of office equipment
10-40-4350-3501	R/M Vehicles	Repair/maintenance
10-40-4350-3900	Other Services	
10-40-4350-4400	Contract Services	COG usage. Annual (\$8,500) for viewpoint software. IT (\$2,500). Level 3 inspector services in the event part-time inspector is not available.
10-40-4350-4500	Insurance & Bonding	
10-40-4350-5000	Capital Purchases Under \$5000	
10-40-4350-5400	Capital Outlay - Vehicles	1 leased auto carryover, 1 lease auto for New position (2 total)
10-40-4350-5500	Capital Outlay - Equipment	Equipment for the 2 new positions

Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted		
80	Parks & Recreation									
10-80-6120-0000	Full-Time Employees	121,045	134,429	158,520	218,784	218,784	218,784	218,784		
10-80-6120-0001	Employee Overtime	6,959	3,567	10,849	9,436	9,436	9,436	9,436		
10-80-6120-0200	Part Time Salaries	89,622	126,000	105,188	106,803	125,143	125,143	125,143		
10-80-6120-0700	401K Retirement Supplement	6,199	6,900	8,330	11,411	11,411	11,411	11,411		
10-80-6120-0900	F.I.C.A.	16,187	20,196	20,362	18,332	18,332	18,332	18,332		
10-80-6120-1000	LGERS Retirement	14,059	16,780	20,086	29,440	29,440	29,440	29,440		
10-80-6120-1100	Health/Life/Dental Insurance	26,964	24,000	36,423	54,958	54,958	54,958	54,958		
10-80-6120-1300	Unemployment Reserve	1,137	-	-	-	-	-	-		
10-80-6120-1400	Workers Compensation Insurance	3,548	9,344	4,827	9,798	9,798	9,798	9,798		
10-80-6120-2100	Uniforms & Protective Gear	1,102	2,000	260	3,000	3,000	3,000	3,000		
10-80-6120-2500	Vehicle Supplies	4,120	5,250	5,692	6,500	6,500	6,500	6,500		
10-80-6120-2600	Departmental Supplies	37,022	52,000	47,161	52,000	52,000	52,000	52,000		
10-80-6120-3100	Travel & Training	2,040	3,500	615	5,000	5,000	5,000	5,000		
10-80-6120-3200	Communications	4,019	5,250	4,114	5,250	5,250	5,250	5,250		
10-80-6120-3300	Utilities	38,970	46,200	37,529	46,200	46,200	46,200	46,200		
10-80-6120-3500	R/M Equipment	-	525	1,909	2,000	2,000	2,000	2,000		
10-80-6120-3501	R/M Vehicles	4,307	3,150	859	3,150	3,150	3,150	3,150		
10-80-6120-3502	R/M Facilities	22,178	30,000	13,575	39,000	39,000	39,000	39,000		
10-80-6120-4400	Contract Services	30,046	29,000	34,348	29,000	29,000	29,000	29,000		
10-80-6120-4500	Insurance & Bonding	302	-	-	-	-	-	-		
10-80-6120-5000	Capital Purchases Under \$5000	-	157,500	-	5,000	5,000	5,000	5,000		
10-80-6120-5100	Capital Outlay - Equipment	-	7,844	-	9,200	9,200	9,200	9,200		
10-80-6120-5400	Capital Outlay - Vehicles	37,790	15,321	6,948	15,321	25,281	25,281	25,281		
10-80-6120-5600	Capital Project/Kingsley Park	-	221,000	-	220,000	220,000	220,000	220,000		
10-80-6120-5800	Capital Outlay -Capital Improv	-	38,000	-	20,000	-	-	-		
10-80-6120-5900	Capital Outlay - Improvements	122,896	-	-	-	-	-	-		
10-80-6120-7200	Lease Amortization	-	-	-	-	-	-	-		
80	Parks & Recreation	590,513	957,756	517,595	919,583	927,883	927,883	927,883		

Parks and Recreation Explanations		
10-80-6120-0000	Full-time employees	Salaries for full-time Director, Program Supervisor. Recreation Program Assistant (New Position)
10-80-6120-0001	Employee Overtime	
10-80-6120-0200	Part-time salaries	Salaries for (2) afterschool assistants, (6) summer camp counselors, night gym attendant, youth basketball referees(3) recreation assistant(1). Gardener/watering of plants (New Position)
10-80-6120-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-80-6120-0900	F.I.C.A.	7.65 percent of wages
10-80-6120-1000	LGERS Retirement	Local Government Retirement System
10-80-6120-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-80-6120-1300	Unemployment Reserve	State-mandated unemployment reserve
10-80-6120-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-80-6120-2100	Uniforms & Protective Gear	City of Southport staff t-shirts
10-80-6120-2500	Vehicle Supplies	Fuel for city bus, city truck, city car, and city van
10-80-6120-2600	Departmental Supplies	supplies for (4) recreation buildings and (13) facilities (\$8,500),special events(\$5,200) Robotics Camp (\$2,500),recreation programs(\$16,690,seniors (\$9,150) athletics(\$9960)
10-80-6120-3100	Travel & Training	NCRPA and NRPA dues, conferences, workshops, and classes CDL pesticides CPSI CPRP CPRE
10-80-6120-3200	Communications	Recreation facility telephones, internet access, postage, and cell phones
10-80-6120-3300	Utilities	Utilities for (4) recreation buildings and (12) recreation facilities Parks
10-80-6120-3500	R/M Equipment	Maintenance and repair on computers
10-80-6120-3501	R/M Vehicles	Vehicle inspections, oil changes, and mechanical repairs to city bus, car, truck, and van
10-80-6120-3502	R/M Facilities	Regular maintenance on (4) buildings and (12) recreation facilities
10-80-6120-4400	Contract Services	Monthly rental for copier, Concerts and Movies in the Park, drug test for new hire, IT contract, Monthly Pest Control, ASCAP, Perry Weather(4500), Cintas(6500)
10-80-6120-4500	Insurance & Bonding	Property, liability, and auto insurance
10-80-6120-5000	Capital Purchases Under \$5000	
10-80-6120-5100	Capital Outlay - Equipment	
10-80-6120-5400	Capital Outlay - Vehicles	Leasing (2) 16 passenger van and Explorer for admin travel. Leasing a truck with water tank(for New PT Position).
10-80-6120-5600	Capital Project/Kingsley Park	
10-80-6120-5800	Capital Outlay - Buildings	
10-80-6120-5900	Capital Outlay - Improvements	

Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
81	Community Building							
10-81-6150-0000	Full-Time Employees	36,241	-	-	51,337	51,337	51,337	51,337
10-81-6150-0001	Employee Overtime	-	-	-	-	-	-	-
10-81-6150-0200	Part-Time Employees	14,651	40,000	25,504	50,000	50,000	50,000	50,000
10-81-6150-0700	401K Retirement Supplement	1,870	-	-	2,567	2,567	2,567	2,567
10-81-6150-0900	F.I.C.A.	3,838	3,060	1,952	7,752	7,752	7,752	7,752
10-81-6150-1000	LGERS Retirement	3,911	-	-	6,622	6,622	6,622	6,622
10-81-6150-1100	Health/Life/Dental Insurance	9,252	-	-	12,000	12,000	12,000	12,000
10-81-6150-1300	Unemployment Reserve	-	-	-	-	-	-	-
10-81-6150-1400	Workers Compensation Insurance	(1,259)	1,600	827	2,281	2,281	2,281	2,281
10-81-6150-2600	Departmental Supplies	2,448	3,000	945	3,000	3,000	3,000	3,000
10-81-6150-2700	Marketing	1,963	3,000	2,167	3,500	3,500	3,500	3,500
10-81-6150-3200	Communications	1,912	1,500	1,103	1,500	1,500	1,500	1,500
10-81-6150-3300	Utilities	8,433	15,000	9,937	12,500	12,500	12,500	12,500
10-81-6150-3502	R/M Facilities	-	2,000	-	-	-	-	-
10-81-6150-4400	Contract Services	25,170	5,000	5,500	5,500	5,500	5,500	5,500
10-81-6150-4500	Insurance & Bonding	-	-	-	-	-	-	-
10-81-6150-5000	Capital Purchases Under \$5000	-	3,000	-	2,000	2,000	2,000	2,000
10-81-6150-5800	Capital Outlay -Capital Improv	-	45,000	49,521	-	-	-	-
10-81-6150-7200	Lease Amortization	-	-	-	-	-	-	-
81	Community Building	108,430	122,160	97,456	160,559	160,559	160,559	160,559

Community Building Explanations		
10-81-6150-0000	Full-time Employees	1 Full-Time Building Manager (Making a Part time employee, full time)
10-81-6150-0200	Part-time Employees	Part-time employee wages for (2) facilitators, (2) custodians (1) Admin
10-81-6150-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-81-6150-0900	F.I.C.A.	7.65 percent of wages
10-81-6150-1000	LGERS Retirement	Local Government Retirement System
10-81-6150-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-81-6150-1300	Unemployment Reserve	State-mandated unemployment reserve
10-81-6150-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-81-6150-2600	Departmental Supplies	General office and janitorial supplies/Miscellaneous
10-81-6150-2700	Marketing	
10-81-6150-3200	Communications	Land lines, cell phones, Wi-Fi
10-81-6150-3300	Utilities	Water, sewer, and electric service
10-81-6150-3502	R/M Facilities	Moved to building and grounds budget.
10-81-6150-3700	Advertising	Display and classified advertising, Wedding Expo
10-81-6150-4400	Contract Services	IT/Floor Maintenance/Miscellaneous
10-81-6150-4500	Insurance & Bonds	Property and general liability insurance
10-81-6150-5000	Capital Purchases Under \$5,000	Computer Replacement
10-81-6150-5800	Capital Outlay	

Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
82	Community Relations							
10-82-6170-0000	Full-Time Employees	112,402	179,510	185,961	200,723	198,103	198,103	198,103
10-82-6170-0001	Employee Overtime	-	3,346	54	2,500	2,500	2,500	2,500
10-82-6170-0200	Part time wages	12,660	-	783	-	-	-	-
10-82-6170-0700	401K Retirement Supplement	5,573	9,143	9,179	10,161	10,161	10,161	10,161
10-82-6170-0900	F.I.C.A.	9,317	13,988	14,118	15,547	15,547	15,547	15,547
10-82-6170-1000	LGERS Retirement	12,625	21,496	22,118	26,216	26,216	26,216	26,216
10-82-6170-1100	Health/Life/Dental Insurance	20,542	36,000	29,466	37,728	37,728	37,728	37,728
10-82-6170-1300	Unemployment Reserve	-	-	-	-	-	-	-
10-82-6170-1400	Workers Compensation Insurance	799	5,356	2,767	2,767	3,647	3,647	3,647
10-82-6170-2600	Departmental Supplies	10,041	18,000	9,135	18,000	18,000	18,000	18,000
10-82-6170-2601	Beautification Committee	2,845	3,000	978	3,000	3,000	3,000	3,000
10-82-6170-2710	Tourism Community Events	3,701	15,356	3,877	10,000	10,000	10,000	10,000
10-82-6170-2711	Special Marketing Opps	7,518	8,000	7,269	10,000	10,000	10,000	10,000
10-82-6170-2712	Grant Matching Funds	1,700	10,000	10,000	10,000	10,000	10,000	10,000
10-82-6170-3100	Travel & Training	2,468	5,000	2,024	5,000	5,000	5,000	5,000
10-82-6170-3200	Communications	16,808	28,000	20,448	5,000	5,000	5,000	5,000
10-82-6170-3300	Utilities	10,353	10,500	11,194	11,500	11,500	11,500	11,500
10-82-6170-4400	Contract Services	5,526	5,500	3,915	26,000	26,000	26,000	26,000
10-82-6170-4500	Insurance & Bonding	-	5,000	-	5,000	5,000	5,000	5,000
10-82-6170-5000	Capital Purchases Under \$5000	-	-	-	-	-	-	-
10-82-6170-5500	Capital Outlay - Equipment	26,148	10,000	1,903	-	-	-	-
10-82-6170-5800	Capital Outlay -Capital Improv	-	-	-	-	-	-	-
82	Community Relations	261,027	387,195	335,189	399,141	397,401	397,401	397,401

Communications Explanations		
10-82-6170-0000	Full-time employees	(3)Full-time positions-Director of Community Relations , Asst Director of Community Relations, Communications/PIO
10-82-6170-0001	Employee Overtime	Emergency operations Center
10-82-6170-0200	Part-time wages	
10-82-6170-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-82-6170-0900	F.I.C.A.	7.65 percent of wages
10-82-6170-1000	LGERS Retirement	Local Government Retirement System
10-82-6170-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-82-6170-1300	Unemployment Reserve	State-mandated unemployment reserve
10-82-6170-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-82-6170-2600	Departmental Supplies	Visitor Center Volunteers/Cleaning Supplies/Office Supplies/Miscellaneous
10-82-6170-2601	Beautification Committee	Plants/Supplies and Materials/Christmas Decorations
10-82-6170-2610	Tourism Community Events	Winterfest Tea/Miscellaneous
10-82-6170-2711	Special Marketing Opps	State Port Pilot/Southport Magazine/Our State Magazine-DSI Partnership/Miscellaneous/Film Commission
10-82-6170-2712	Grant Matching Funds	Matching Grant Funds from Electricities
10-82-6170-3100	Travel & Training	Tourism, Event &Communication Conferences/Mileage reimbursement
10-82-6170-3200	Communications	City Wi-Fi ATMC (\$1500), 4 cell phones (\$2500), AV equipment (\$1000)
10-82-6170-3300	Utilities	Garrison
10-82-6170-4400	Contract Services	Security System Garrison (\$900), Copier (\$2500), Boxcast (\$2995), Archive Social (\$5988), Canva (\$350), Jotform (\$137), Buffer (\$450), CodeRed (\$3,775), FreshySites (\$4205), IT & Misc. (\$4,700)
10-82-6150-4500	Insurance & Bonding	
10-82-6170-5500	Capital Outlay-Equipment	

City of Southport
Budget Worksheets 2023-24

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
96	Solid Waste							
10-96-4170-4400	Contract Services	277,133	242,069	280,000	330,000	330,000	330,000	330,000
96	Solid Waste	277,133	242,069	280,000	330,000	330,000	330,000	330,000

Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
20	Powell Bill Fund							
20	Powell Bill							
20-20-4510-2600	Departmental Supplies	5,000	-	-	-			
20-20-4510-5500	Capital Outlay	53,134	185,919	48,371	362,041	362,041	362,041	362,041
20	Powell Bill	58,134	185,919	48,371	362,041	362,041	362,041	362,041

City of Southport
Budget Worksheets 2023-24

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Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
30	Electric Fund							
30-93-7210-0000	Full-Time Employees	297,598	373,110	365,456	414,868	414,868	414,868	414,868
30-93-7210-0001	Employee Overtime	2,730	4,392	4,532	8,174	8,174	8,174	8,174
30-93-7210-0200	Part time wages				45,030	45,030	45,030	45,030
30-93-7210-0700	401K Retirement Supplement	13,486	18,875	14,170	21,152	21,152	21,152	21,152
30-93-7210-0900	F.I.C.A.	21,979	28,879	25,476	35,808	35,808	35,808	35,808
30-93-7210-1000	LGERS Retirement	64,847	45,904	34,528	54,572	54,572	54,572	54,572
30-93-7210-1100	Health/Life/Dental Insurance	63,308	56,880	66,091	74,300	74,300	74,300	74,300
30-93-7210-1300	Unemployment Reserve	-	-	-	-	-	-	-
30-93-7210-1400	Workers Compensation Insurance	1,246	5,602	1,939	2,000	2,000	2,000	2,000
30-93-7210-1800	Professional Fees	6,500	32,235	13,295	13,960	13,960	13,960	13,960
30-93-7210-2100	Uniforms & Protective Gear	1,166	2,223	360	1,800	1,800	1,800	1,800
30-93-7210-2500	Vehicle Supplies	733	1,050	625	650	650	650	650
30-93-7210-2600	Departmental Supplies	21,926	13,230	9,540	14,000	22,000	22,000	22,000
30-93-7210-2700	Power Purchase	4,830,159	4,830,000	5,022,216	5,929,956	5,929,956	5,929,956	5,929,956
30-93-7210-2701	Utility Sales Tax	488,328	446,619	548,544	576,000	576,000	576,000	576,000
30-93-7210-3100	Travel & Training	819	15,750	4,465	10,000	10,000	10,000	10,000
30-93-7210-3200	Communications	4,320	25,612	3,593	4,000	4,000	4,000	4,000
30-93-7210-3300	Utilities	1,219	1,260	1,171	1,230	1,230	1,230	1,230
30-93-7210-3500	R/M Equipment	-	3,150	-	-	-	-	-
30-93-7210-3501	R/M Vehicles	-	593	-	1,300	1,300	1,300	1,300
30-93-7210-3502	Install Load Mgt Switches	25,954	85,821	40,782	45,000	45,000	45,000	45,000
30-93-7210-4400	Contract Services	47,793	58,031	36,634	38,500	38,800	38,800	38,800
30-93-7210-4500	Insurance & Bonding	7,961	8,400	11,132	11,700	11,700	11,700	11,700
30-93-7210-4800	Billing Contract	210,013	208,950	206,384	216,703	216,703	216,703	216,703
30-93-7210-4900	Operations & Maintenance BEMC		546,833	538,042	564,944	586,100	586,100	586,100
30-93-7210-5000	Capital Purchases Under \$5000	-	-	-			-	-
30-93-7210-5400	Capital Outlay - Vehicles		7,350	6,717	7,100	7,100	7,100	7,100
30-93-7210-5500	Capital Outlay - Equipment	-	98,000	20,987	80,000	80,000	80,000	80,000
30-93-7210-5800	Capital Outlay -Capital Improv	-	73,299	7,491	179,143	179,143	179,143	179,143
30-93-7210-5900	Capital Outlay - System	-	3,253,463	277,081	3,470,000	3,490,000	3,490,000	3,490,000
30-93-7210-7200	Lease Amortization	-	-	-	-	-	-	-
30-93-7210-9700	Contingency Expenses	57,543	0	0	-	-	-	-
30-93-9990-0000	Depreciation	419,623	0	0	-	9,839	9,839	9,839
	Electric Fund	6,589,251	10,245,511	7,261,251	11,821,890	11,881,185	11,881,185	11,881,185

Electric Explanations		
30-93-7210-0000	Full-time Employees	(1) full-time employee, (1) Electric Superintendent replacement for 6 months of the year (\$25,000), (1) Administrative Assistant split with Water/Sewer and Streets, and 1/3 split for Administration, Finance, HR, and Board of Alderman salaries
30-93-7210-0001	Employee Overtime	
30-93-7210-0700	401K Retirement Supplement	Employer 401K contribution 5%
30-93-7210-0900	F.I.C.A.	7.65 percent of wages
30-93-7210-1000	LGERS Retirement	Local Government Retirement System
30-93-7210-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
30-93-7210-1300	Unemployment Reserve	State-mandated unemployment reserve
30-93-7210-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
30-93-7210-1800	Professional Fees	
30-93-7210-2100	Uniforms & Protective Gear	Safety shoes, rain gear, safety vests, hard hats, uniforms
30-93-7210-2500	Vehicle Supplies	Fuel and tires for 2020 Ford Escape Hybrid
30-93-7210-2600	Departmental Supplies	General office supplies, Electricities dues, (\$16,000),bank fees(\$5,000), hand tools
30-93-7210-2700	Power Purchase	Electric power purchase cost
30-93-7210-2701	Utility Sales Tax	NC electricity sales tax
30-93-7210-3100	Travel & Training	Certifications, continuing education, travel meals and lodging; ElectriCities training summit
30-93-7210-3200	Communications	Land lines and cell phones, on-call answering service (\$7,400); utility billing postage (\$10,800); (\$2,160) Additional cell fee for telemetric devices, (\$4,032) – BILL TO READ DEVICE
30-93-7210-3300	Utilities	Water, sewer/and Electric service
30-93-7210-3500	R/M Equipment	Repair and Maintenance of volt meters, calibration devices and other equipment
30-93-7210-3501	R/M Vehicles	Repair and Maintenance of 2020 Ford, New tires
30-93-7210-3502	Load Mgt Switches & Thermostats	100 Load Management Switches & Installation plus 25% for service calls (\$43,063.38) ; Ecobee Thermostats (\$8,250.00); BEMC installation of repeaters and gateways (\$10,000); Contingency plan for unforeseen LM switch replacement and or storm damage to LM infrastructure (\$25,000); 24 Eco Switch Repeater for expansion of LM and replacement as necessary (\$3,000)
30-93-7210-4900		Operations & Maintenance BEMC
30-93-7210-4400	Contract Services	1/3 Accounting software maintenance, IT support, Copier Maintenance; City Wide PM program for onsite Emergency Backup Generators PM Contract (\$12,065); Annual Nexgrid Software fees (\$3,000)
		Office 365 install and monthly maintenance (\$10,000)
30-93-7210-4500	Insurance & Bonding	
30-93-7210-4800	Billing Contract	BEMC billing contract annual CIP-U increase 2.0369119%
30-93-7210-4900	Operations & Maintenance contra	BEMC O&M contract annual CIP-U increase 2.0369119%
30-93-7210-5400	Capital Outlay- Vehicle	Lease for Vehicle (\$7,000) per year
30-93-7210-5500	Capital Outlay - Equipment	Mitigation/Sectionalization; Install fused elbows and reclosure banks in various locations (\$80,000)
30-93-7210-5800	Capital Improvements	BEMC contracts above OEM; (100) Electric Meter collars (\$20,000) other BEMC contracts; Replace 120 Rotten Poles (\$60,000); ROW Trimming (\$55,000); Erect 2 Aluminum poles in vicinity of 12TH Street for hanging Event Banners (\$5,000); Purchase and install 37 Policy Compliant Streetlight fixtures for City Area/Security Lights (\$39,143.06)
30-93-7210-5900	Capital Outlay - System	City Underground infrastructure (\$1,600,000) - Highest Priority: UG Side Streets from W Bay to W Brown Streets including Brunswick St & N Caswell Ave, less PO for Materials (-\$945,000) ; LABOR:(\$675,984) can be sectioned and prioritized; and UG W. Brown and W. Saint George Streets end to end EST: (\$504,558) ; Emergency Repair work not included in UG (\$120,000); Land Acquisition for 2ND POD Substation (\$500,000) Construction of 2ND Point of Entry Substation approximation (\$1,250,000).
30-93-7210-9700	Contingency Expenses	

Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
31	Water & Sewer Fund							
31-91-7130-0000	Full-Time Employees	493,646	781,737	631,821	841,466	841,466	841,466	841,466
31-91-7130-0001	Employee Overtime	12,763	20,561	14,701	13,240	13,240	13,240	13,240
31-91-7130-0200	Part-Time Employees	-	-	23,726	135,195	135,195	135,195	135,195
31-91-7130-0700	401K Retirement Supplement	23,919	40,115	26,867	42,735	42,735	42,735	42,735
31-91-7130-0900	F.I.C.A.	37,347	61,376	44,682	75,727	75,727	75,727	75,727
31-91-7130-1000	LGERS Retirement	104,386	97,559	65,075	65,385	65,385	65,385	65,385
31-91-7130-1100	Health/Life/Dental Insurance	112,424	140,321	112,435	137,855	137,855	137,855	137,855
31-91-7130-1300	Unemployment Reserve	-	-	-	-	-	-	-
31-91-7130-1400	Workers Compensation Insurance	11,065	24,069	12,432	13,054	13,054	13,054	13,054
31-91-7130-1800	Professional Fees	48,170	58,036	13,294	16,800	16,800	16,800	16,800
31-91-7130-2100	Uniforms & Protective Gear	7,674	13,500	9,954	15,500	15,500	15,500	15,500
31-91-7130-2500	Vehicle Supplies	33,443	25,000	28,014	30,000	30,000	30,000	30,000
31-91-7130-2600	Departmental Supplies	45,159	49,726	19,983	46,000	46,000	46,000	46,000
31-91-7130-2606	Sewer Supplies/Coll System	148,567	198,869	72,161	205,000	205,000	205,000	205,000
31-91-7130-2700	Water Purchase	825,515	1,073,982	1,073,982	1,590,000	1,590,000	1,590,000	1,590,000
31-91-7130-3100	Travel & Training	6,539	14,438	7,645	14,000	14,000	14,000	14,000
31-91-7130-3200	Communications	12,253	20,893	12,337	13,200	13,200	13,200	13,200
31-91-7130-3300	Utilities	56,943	54,238	51,054	54,000	54,000	54,000	54,000
31-91-7130-3500	R/M Equipment	10,279	13,994	18,416	19,500	19,500	19,500	19,500
31-91-7130-3501	R/M Vehicles	9,124	21,000	8,937	22,050	22,050	22,050	22,050
31-91-7130-3506	Sewer System R&M/Coll System	231,994	676,389	202,197	690,000	690,000	690,000	690,000
31-91-7130-3900	Other Services	2,735	6,294	3,018	4,500	4,500	4,500	4,500
31-91-7130-3910	Neighbors 4 Neighbors	7,677	13,650	10,986	13,650	13,650	13,650	13,650
31-91-7130-4400	Contract Services	1,303,338	1,400,887	1,155,576	1,259,655	1,259,655	1,259,655	1,259,655
31-91-7130-4500	Insurance & Bonding		46,413	61,505	65,000	65,000	65,000	65,000
31-91-7130-5000	Capital Purchases Under \$5000	-	-	-	-	-	-	-
31-91-7130-5400	Capital Outlay - Vehicles	(8)	67,043	39,267	89,000	89,000	89,000	89,000
31-91-7130-5500	Capital Outlay - Equipment	-	665,000	163,225	115,000	115,000	115,000	115,000
31-91-7130-5800	Capital Outlay -Capital Improv	-	26,000	31,970	138,500	138,500	138,500	138,500
31-91-7130-5900	Capital Outlay - System	-	156,500	121,970	358,000	358,000	358,000	358,000
31-91-7130-7100	Bond Retirement	7,407	765,309	186,950	766,000	766,000	766,000	766,000
31-91-7130-7200	Lease Amortization	-	-	-	-	-	-	-
31-91-7130-9600	Interfund transfers	-	-	-	-	-	-	-
31-91-7130-9700	Contingency	-	765,044	11,250	750,988	750,988	750,988	750,988
31-91-9990-0000	Depreciation	597,138	315,000	-	400,000	400,000	400,000	400,000
91	Water/Sewer	4,149,493	7,612,942	4,235,430	8,001,000	8,001,000	8,001,000	8,001,000
32	System Development Fee Fund							
92	DEPT							
32-92-7135-9600	Sewer Development Fee Transfer	-	693,468	-	700,000	700,000	700,000	700,000
32-92-7135-9700	Water Development Fee Transfer	-	87,515	-	100,000	100,000	100,000	100,000
32	System Development Fee Fund	-	780,983	-	800,000	800,000	800,000	800,000

Water & Sewer Explanations		
31-91-7130-0000	Full-time Employees	11 full-time employees; Streets (40%) and Water & Sewer (60%); (1) Administrative Assistant split with Water/Sewer and Streets, and 1/3 split for Administration, Finance, HR, and Board of Alderman salaries
31-91-7130-0001	Employee Overtime	
31-91-7130-0200	Part- time employees	2 Part-Time engineers, split between Streets (40%) and Water/Sewer (60%)
31-91-7130-0700	401K Retirement Supplement	Employer 401K contribution 5%
31-91-7130-0900	F.I.C.A.	7.65 percent of wages
31-91-7130-1000	LGERS Retirement	Local Government Retirement System
31-91-7130-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
31-91-7130-1300	Unemployment Reserve	State-mandated unemployment reserve
31-91-7130-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
31-91-7130-1800	Professional Fees	1/3 share annual financial audit(\$16000)
31-91-7130-2100	Uniforms & Protective Gear	Safety shoes, Employee PPE, first aid, uniforms, reflective clothing, cold and wet weather gear, additional for potential new hires
31-91-7130-2500	Vehicle Supplies	Fuel & tires for 6 vehicles, Backhoe, Mini Excavator, skid steer and compressor.
31-91-7130-2600	Departmental Supplies	General office supplies, generator fuel, 2 Computers (\$4000), stone and asphalt for utility repairs;
31-91-7130-2606	Water Supplies/Coll System	Water/sewer system maintenance supplies and materials; repeaters for AMI system, additional materials to stock for USDA project water repairs, node hangers, repeaters, lights, and metal locators, Mud hog pumps, increased material supplies pricing
31-91-7130-2700	Water Purchase	Water purchase County 194,000.00 gal. (@2.88 per 1,000 gallons projected increase to \$5.25), additional reserve water capacity \$460,000
31-91-7130-3100	Travel & Training	Certification renewals; continuing education; additional safety training (Greenius online) (\$1,000) ;Travel, meals and lodging.
31-91-7130-3200	Communications	Land lines & cell phones, on call answering service(\$13,200)
31-91-7130-3300	Utilities	Water, sewer, and Electric service
31-91-7130-3500	R/M Equipment	Repair & maintenance for Backhoe, generators, compressor, skid steer and mini excavator
31-91-7130-3501	R/M Vehicles	Repair & maintenance for 6 Vehicles, Vac truck (aged), Jet Truck(aged)
31-91-7130-3506	Sewer System R&M/Coll System	Repair / maintenance of collection system
31-91-7130-3900	Other Services	NCDENR PWS permits, operators certifications renewals,NCRWA DUES
31-91-7130-3910	N4N Program	Neighbors 4 Neighbors program includes (\$3,650) carry over from prior year and (\$10,000) from General Fund
31-91-7130-4400	Contract Services	Brunswick County Sewer, 1/3 accounting software, 1/3 payroll software, drinking water analysis, copier lease,etc. Tank maintenance (\$9,000) 1/2 share locating & 811 services (\$7,000); water sampling (\$20,000), 1/2 share billing & credit check services (\$4,500) , Mueller hosting & licensing fees AMI system (\$18,000), copier lease and printing (\$1200), software maintenance (\$10,000), S & R Environmental Solid Waste Removal (\$25,000)Scada Modem \$5000; 10% Mandated sewer cleaning
31-91-7130-5400	Capital Outlay - Vehicles	Leased vehicles- 1 additional lease to replace 2017 F250 @ \$11,520 yearly (plus 5%). 1 additional lease truck for water/sewer \$9600 yearly; Current Leased vehicles. 2019 F-150 4x4; 2020 F-250; 2020 Chev. 2500; 2021 F-150; 2022 F-150 ; 2021 F-150
31-91-7130-5500	Capital Outlay - W & S Asset Inv	Merger Feasibility Study
31-91-7130-5500	Capital Outlay - Equipment	HARBEN Jetter Nozzle Kit (\$5,000); New Generators for lift stations(\$110,000)
31-91-7130-5800	Capital Improvements	Security and network upgrades to SCADA system (\$138,500)
31-91-7130-5900	Capital Outlay - System	400 additional water meters to cover growth and start meter replacement (\$180,000); 200 meter boxes (\$90,000); (400) meter nodes (\$60,000), Collectors (\$28,000)
31-91-7130-7100	Bond Retirement	(\$595,660) 2% Closing Fee SRF loan, Principle and interest on debt 115,000 gallons of Water Allocation Storage (\$53,172 annually) for 9 years
31-91-7130-7200	Lease Amortization	
31-91-7130-9600	Capital Outlay- Allocation	Remaining Development allocation fees not spent on Water & Sewer Capital Outlay.
31-91-7130-9700	Contingency	Net Surplus that includes ARPA reimbursement funds
31-91-9990-0000	Depreciation	

City of Southport
Budget Worksheets 2023-24

7/6/2023 10:48 AM

Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
50	ARP Funding							
50-50-8111-6000	Transfer to water Sewer	-	1,263,954	1,263,954	1,263,954	1,263,954	1,263,954	1,263,954

Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	2023 Budget Carryover	Proposed	Approved	Adopted
23	Capital Project Fund								
23	Capital Project Fund								
23	DEPT								
23-23-7300-4400	Contract Services	-	-	-	-				
23-23-7300-5800	Capital Outlay Construction	-	1,200,000	606,620	1,450,000	593,380	2,502,394	2,502,394	2,502,394
23	DEPT	-	1,200,000	606,620	1,450,000	593,380	2,502,394	2,502,394	2,502,394

Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
42	Part F Grant. Capital Projects							
42	DEPT		-					
42-42-8111-4400	Contract Services	-	-	-	-			
42-42-8111-5800	Capital Outlay Imp	51,700	842,448	529,287	529,287	529,287	529,287	529,287
42	DEPT	51,700	842,448	529,287	529,287	529,287	529,287	529,287

City of Southport
Budget Worksheets 2023-24

7/6/2023 10:48 AM

Account Number	Description	2022 Actual	2023 Budget	2023 Estimated Expenditures	Requested	Proposed	Approved	Adopted
60-60-8111-5800	Waterfront Stabilization	-	5,000,000	-	5,000,000	5,000,000	5,000,000	5,000,000

City of Southport
Budget Worksheets 2022-23

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Board	\$ 238,292
Admin	\$ 739,724
Finance	\$ 398,163
Buildings & Grounds	\$ 1,481,255
Garage	\$ 249,899
Streets	\$ 530,003
Animal Protective Services	\$ 134,064
Human Resources	\$ 85,421
Police	\$ 2,099,193
Fire	\$ 2,376,270
EMS Rescue	\$ 839,584
Development Services	\$ 898,542
Parks & Recreation	\$ 927,883
Community Building	\$ 160,559
Tourism	\$ 397,401
Powell Bill	\$ 362,041
Solid Waste	\$ 330,000
	\$ 12,248,294
Revenue Summary	
Current year's advorloem taxes	\$ 3,920,271
Current year's motor vehicle taxes	250,000
Prior year's taxes	30,000
Penalties and interest of taxes	7,100
Powell Bill Funds	362,041
Franchise taxes	400,000
Occupancy taxes	210,000
Other Services	1,865,844
Fire tax fees	1,941,455
Other fire revenues	405,210
Local option sales tax	1,900,000
ABC distributions	650,000
Rental revenues	186,000
Other revenues	66,947
Interest on investment	250,000
Weather Tower	42,440
FEMA Grants	220,000
	\$ 12,707,308
Sale Of Electricity	\$ 7,700,000
Utility Sales Tax	539,000
Service Charges	29,576
Interest Earned	250,000
Miscellaneous Revenues	-
Appropriated Fund Balance	3,362,609
	\$ 11,881,185
Water Sales	\$ 2,700,000
Water/Sewer Tap Fees	175,000
Sewer Development Fees Transfer	800,000
Interest Earned	250,000
Donations UB	1,000
Service Charges	50,000
Sewer Sales	4,000,000
Miscellaneous Revenues	25,000
	\$ 8,001,000



FY 2023-2024 BUDGET

MASTER FEE SCHEDULE



SOUTHPORT COMMUNITY BUILDING

WEDDINGS-LIVE OAK

(Interior and Exterior)

Non-Taxpayers

Friday-Sunday	\$ 4,000 Per Day
Monday-Thursday	\$ 2,000 Per Day

Taxpayers

Friday-Sunday	\$ 2,000 Per Day
Monday-Thursday	\$ 1,000 Per Day

WEDDINGS-INTRACOASTAL

(Exterior, Restrooms, and Bridal Room)

Non-Taxpayers

Friday-Sunday	\$ 2,000 Per Day
Monday-Thursday	\$ 1,000 Per Day

Taxpayers

Friday-Sunday	\$ 1,000 Per Day
Monday-Thursday	\$ 500 Per Day

CELEBRATIONS OF LIFE

\$75 Per Hour Regardless of Residency
(If reserved less than (30) days prior to the event)

ALL OTHER EVENTS:

Non-Taxpayers

Friday-Sunday	\$ 325 Per Hour
Monday-Thursday	\$ 175 Per Hour

Taxpayers/Non-profits/City Employees

Friday-Sunday	\$ 175 Per Hour
Monday-Thursday	\$ 75 Per Hour

**ANIMAL PROTECTIVE SERVICES
CITY OF SOUTHPORT CODE OF ORDINANCES:
CHAPTER 3-ANIMAL WELFARE**

PERMITS

	<u>TYPE</u>	<u>COST</u>	<u>FREQUENCY</u>
Dog/Cat License:			
	Spayed/Neutered	\$15.00	Annually
	Unaltered	\$25.00	Annually
	Boarding Fee	\$10.00	Daily
	Dangerous Dog Permit	\$500.00	Annually

PENALTIES & ADMINISTRATIVE FEES

At-Large Dogs	\$100.00	Each Offense
Redemption Fee	\$50.00	1st Offense
	\$75.00	2nd Offense
	\$100.00	3rd Offense
	\$150.00	4th and Subsequent
Prohibited Acts	\$100.00	Each Offense
Public Nuisance	\$100.00	Each Offense
Abandonment	\$500.00	Each Offense
Cruelty to Animals	\$500.00	Each Offense
Dog Park Violations	\$100.00	Each Offense

Violations of any provision of Chapter 3, for which no specific penalty is set, shall subject the offender to a civil penalty in the amount of \$100.00 for each violation which shall be paid within (14) days of receipt of citation.

Each day's continuing violation shall be a distinct and separate offense.

PUBLIC UTILITIES

TAP AND METER FEES

Water Tap with 3/4" Meter	\$1,100.00
Water Tap with 1" Meter	\$1,200.00
New Meter for Existing Tap	\$500.00
Separate Irrigation Tap	\$1,100.00
Split Irrigation (existing 1" Tubing)	\$750.00

METER TAMPERING OFFENSES

1st Offense	\$100.00
2nd Offense	\$500.00
3rd Offense	\$1,000.00

SPECIAL INSTALLATIONS

Short-side Sewer Tap-Staff Install	\$1,500.00
Short-side Sewer Tap-Contractor Install (Builder-hire OR City-hire)	Cost + 10%
Long-side Sewer Tap (Contractor to do bore, but no more road cuts)	Cost + 10%
Sewer taps that require pavement disturbance (Builder is responsible for pavement replacement or cost)	Cost + 10%

OTHER UTILITY FEES:

Utility Account Application	\$35.00	
Delinquent Fee	\$35.00	(\$70.00 Rivermist)
After Hours Reconnection	\$50.00	
Credit Card Convenience Fee	2.5% of total	
Returned Check Fee	\$35.00	
Meter Checks	\$35.00	(If issue is not on the City's side)
Recycling/Yard Debris Collection	\$12.25/month	

Credit Cards are no longer accepted in the office. Please use the online or phone payment system to use a card.

DEPOSITS:

0-10%	Waived
10.1-20%	\$26 water \$79 sewer \$12 recycling/yard debris
20.1-100%	\$52 water \$158 sewer \$24 recycling/yard debris

Deposits are waived for existing homeowners with good credit (no late payments or extensions).

New customers are subject to Experian credit rating and risk rating.

Deposit required for all renters.

CITY LIMIT RATES FY 23-24
(RATES BASED ON AMOUNT PER 1000 GALLONS)

WATER RESIDENTIAL

BASE	\$26.45
1001-3000 gallons	\$8.73
3001-5000 gallons	\$10.45
5001 gallons plus	\$12.17

WATER COMMERCIAL

BASE	\$37.49
1000-3000 gallons	\$8.73
3001-5000 gallons	\$10.45
5001 gallons plus	\$12.17

SEWER RESIDENTIAL

BASE	\$78.54
1001-5000 gallons	\$7.23
5001 gallons plus	\$8.68

SEWER COMMERCIAL

BASE	\$138.81
1001-5000 gallons	\$14.45
5001 gallons plus	\$17.34

IRRIGATION

BASE	\$15.30
1-5000 gallons	\$12.54
5001 gallons plus	\$15.03

OUTSIDE CITY LIMIT RATES FY 23-24
(RATES BASED ON AMOUNT PER 1000 GALLONS)

WATER RESIDENTIAL

BASE	\$43.00
1001-3000 gallons	\$13.09
3001-5000 gallons	\$15.67
5001 gallons plus	\$16.98

WATER COMMERCIAL

BASE	\$56.23
1001-3000 gallons	\$13.09
3001-5000 gallons	\$15.67
5001 gallons plus	\$16.98

SEWER RESIDENTIAL

BASE	\$154.24
1001-5000 gallons	\$18.07
5001 gallons plus	\$21.68

SEWER COMMERCIAL

BASE	\$208.22
1001-5000 gallons	\$21.68
5001 gallons plus	\$26.02

IRRIGATION

BASE	\$22.95
1-5000 gallons	\$18.81
5001 gallons plus	\$22.54

ELECTRIC FEES

PREPAY	RESIDENTIAL	COMMERCIAL	Charge/kWh
SPRE0	SR0	SC0	\$0.127
SPRE1	SR1	SC1	\$0.117
SPRE2	SR2	SC2	\$0.107
SPRE3	SR3	SC3	\$0.097
SPRE4	SR4	SC4	\$0.087

Base charge Residential	\$23.00
Base charge Commercial	\$25.50
Base charge Prepay	\$26.00

Security Lights		
Rate	Type	Cost
S01	100 W	\$11.75
S05	150 W	\$14.21
S04	250 W	\$24.10
S02	400 W	\$32.41
S03	1000 W	\$45.20
S99	100 W	Contract Light

Rate	Description
SP4	Security Light Only Account
SP15	Small Renewable Generation
SP33	Construction Account

	Base Rate Mo.	Usage (kwh)	CP Demand KW	Excess kw (NCP_CP)
Commercial Demand				
30kW to 100kW	75.00	0.05710	32.72	2.50
Large Commercial Demand				
100kw to 300kw	75.00	0.05980	26.00	4.00

BUILDING INSPECTIONS

Building Valuation-Residential Construction (Schedule A):

(All fees based on the International Code Council Valuations)

Finished and Unfinished Space (per sf)	ICC Building Valuation Data
Decks (per sf)	Valuated at \$65.00 per sf
Porches (per sf)	Valuated at \$65.00 per sf
Enclosed storage (per sf)	Valuated at \$100.00 per sf
Fences (per linear foot)	Valuated at \$25.00 per linear foot

Other Residential Construction:

From \$200.01 to \$1,000.00	\$95.00
From \$1,000.01 to \$3,000.00	\$105.00
From \$3,000.01 to \$6,000.00	\$115.00
From \$6,000.01 to \$10,000.00	\$135.00
From \$10,000.01 to \$15,000.00	\$145.00
From \$15,000.01 to \$25,000.00	\$155.00
From \$25,000.02 to \$50,000.00	\$215.00
\$55,000.01 and up	\$335 plus \$8 per thousand over \$50,000.00
Accessory Structures	\$95.00 flat fee

Fee Schedule B: Non-Residential Construction

From \$100.00 to \$1,000.00	\$95.00
From \$1,000.01 to \$50,000.00	\$95.00 plus \$6.50 per thousand over \$1,000.01
From \$50,000.01 to \$100,000.00	\$415.00 plus \$5.50 per thousand over \$50,000.01
\$100,000.01 and above	\$755.00 plus \$3.50 per thousand over \$100,000.01

Plumbing Permit Fees

Fixtures, Sewer & Water Connections with other work	\$17.00
Sewer Connection only (Each Building)	\$85.00
Water Service Only (Each Pipe or Water Tap)	\$85.00
Minimum Fee for any Plumbing Permit	\$85.00

Electrical Permit Fees

Residential New Construction (Per Unit)	
Temporary Service Connection	\$85.00
Rough-in	\$85.00
Conditional Power	\$85.00
Final	\$85.00
Commercial, Industrial, Institutional	\$215.00 Base Fee Up to 50 Circuits + \$5 for each additional
Service Upgrade Residential	\$135.00
Service Upgrade Commercial	\$190.00
Wiring up to 20 Outlets with no service	\$130.00
Wiring over 20 Outlets with no service	\$155.00
Electrical Miscellaneous/Other	\$85.00

Mechanical Permit Fees

Residential Heating and Cooling Fee	\$85.00 per unit
Commercial Heating and Cooling Fee	\$115.00 per unit
Gas Appliances	\$85.00
Fuel Heater Equipment	\$85.00
Permit Fees for Installation of Blower or Fan	\$85.00
Installation of Tank of Flammable/Combustible Liquids	\$180.00 + \$0.35 cents per barrel
Hoods (all sizes)(includes duct and ventilation test)	\$140.00
Solar Panels	\$130.00

Gas Permit Fees

Gas Piping Systems	\$85.00
Gas Piping and Up to (3) Appliances	\$85.00 + \$28.00 for each appliance over (3)

Other Fees

Mobile Home Set Up (all trades included)	\$265.00
House Moving (not including trades)	\$265.00
Demolition Fee	\$265.00
Swimming Pools	Based on Schedule for General Construction (Valuation)
Extra/Reinspections	\$85.00
Starting Work Without a Permit Fee	2 x Basic permit fee, minimum of \$160.00 additional
Failure to Obtain Final Inspection	\$300.00
Habitual Working Without Permit Fee:	\$400.00 second violation \$1500 fee for subsequent violations
Refunds on Building Permit	80% Refund on Unexpired; at Dept Heads Discretion
Renewals on Building Permit	20% of initial fee, not to exceed \$500.00
Commercial Shell Permit Fee	Based on Schedule for General Construction (Valuation)
Commercial Up-Fit Permit	Based on Schedule for General Construction (Valuation)

DEVELOPMENT FEES

Rezoning: Less than 6 Acres	\$750.00
Rezoning: 6.01 + Acres	\$1000.00 +\$100/acre
Minor Subdivision: 1-7 lots	\$300.00 +\$50/lot
Creation of lots (heirs)	\$100.00
Subdivision Exception	\$200.00
Major Subdivision	\$1,000.00 +\$100/lot
Master Plan Approval (PUD)	\$1,000.00 +\$100/acre
PUD Modification (Minor)	\$500.00
PUD Modification (Major)	\$1,000.00
Conditional Rezoning	\$1000.00 +\$100/acre
Special Use Permit	\$750.00
Special Use Permit Modification	\$250.00
Home Occupation	\$250.00
Variance	\$500.00
Variance Modification	\$250.00
Appeal	\$250.00
Interpretation	\$250.00

Zoning Text Change/Code of Ordinance Amendment	\$250.00
Zoning Verification Letter	\$100.00
Zoning Compliance Permit	\$100.00
Zoning Compliance Change of Use (existing structure)	\$100.00
Floodplain Development Permit	\$100.00
Flood-zone Determination Letter	\$100.00
Tree Removal Permit	No charge
Sign Permit 0-20 SF	\$75.00
Sign Permit > 20 SF	\$100.00
Billboard	\$1,000.00

ENGINEERING OR CONSULTING Up to \$75,000 or up to 100% of the costs
 (If the City has to contract with an engineering firm or consultant for the review or planning of any project with the City limits or the Extra-territorial jurisdiction)

SYSTEM DEVELOPMENT FEES-beginning July 1, 2022
 (also called allocations)

Residential Water: \$4.25 per gallon (400gpd minimum, increases per bedroom)
 Total fees based on bedrooms

2 bedrooms	\$1,700.00 (400 gpd)
3 bedrooms	\$1,700.00 (400 gpd)
4 bedrooms	\$2,244.00 (528 gpd)

Residential Sewer: \$44.02 per gallon

Total fees based on bedrooms:	2 bedrooms	\$10,564.80 (240 gpd)
(120 gpd per bedroom)	3 bedrooms	\$15,847.20 (360 gpd)
	4 bedrooms	\$21,129.60 (480 gpd)

Any other residential development fees will be calculated as needed.

All commercial system development fees must be calculated by the Public Services Director.
Please call Public Services at (910) 457-7935

FIRE INSPECTION FEES AND SCHEDULE FOR EXISTING BUILDINGS

Inspection schedules of existing buildings shall be in accordance with Section 106 of the N.C. Fire Prevention Code, and shall be conducted no less frequently than described in the schedule below:

<u>OCCUPANCY CLASSIFICATION</u>	<u>INSPECTION FREQUENCY</u>
Public Schools	Every Six Months
Hazardous	Inspectors Discretion
Institutional	Every Year
High Rise	Every Year
Assembly	Every Year
Residential (Other than one and two family dwellings)	Every Year
Industrial	Every Year
Educational (Except Public Schools)	Every Year
Foster Care Home (GS 131-D)	Every Year
Group Care Home	Every Year
Business	Every Year
Mercantile	Every Year
Storage	Every Year
Churches and Synagogues	Every Year

SCHEDULED INSPECTION FEE

Under 1,500 square feet	\$75.00
1,500 – 5,000 square feet	\$150.00
5,000 to 10,000 square feet	\$350.00
Over 10,000 square feet	\$500.00 + \$10.00/1,000 square feet
Special Situations (i.e., Outside storage, LP Bulk Storage, No Building)	\$150.00
Foster Care Inspection	n/a
Residential	
Footprint of building less than 10,000 square feet	\$95.00
Tents under 200 square feet (Cooking & Concession)	\$75.00
Tents over 200 square feet	\$150.00

This inspection schedule is intended to meet the requirements of GS 153A-364 and GS 160A-424. Political subdivisions assuming inspection duties as set out in GS 153A-351 and GS 160A-411, shall have a periodic inspection schedule for the purpose of identifying activities and conditions in buildings, structures and premises that pose dangers of fire, explosion, or related hazards. Frequency of inspections of occupancies as mandated by the NC General Statutes shall supersede the above inspection schedule.

(North Carolina State Building Code Volume V, Fire Prevention, Section 106)

PLAN REVIEW AND INSPECTION FEE SCHEDULE

Small plan review < 2,500 square feet	\$100.00 (includes inspection)
Basic plan review 2,500<10,000 square feet	\$250.00 (includes inspection)
Intermediate plan review 10,001–25,000 square feet	\$500.00 (includes 1 inspection)

Complex plan review 25,00 –100,000 square feet	\$750.00 (includes 2 inspections)
Special plan review >100,001 square feet	\$1000.00 + \$10.00 per 1,000 square feet (includes 2 inspections)
Small and Basic re-inspection (each trip)	\$50.00
Intermediate re-inspection (each trip)	\$100.00
Complex re-inspection (each trip)	\$100.00
Special re-inspection (each trip)	\$100.00

(North Carolina State Building Code Volume V, Fire Prevention, Section 104.2)

CONSTRUCTION PERMITS

A construction permit must be obtained from the Office of the City of Southport Fire Marshal in the following situations:

3.2.2 – Construction Permits

(Applies to installation of new systems and renovations to existing systems)

Code Section	Description	Permitting Fee
105.7.1	Automatic fire-extinguishing systems	\$150.00 + 5.00 per Nozzle/Head
105.7.2	Battery Systems	\$175.00
105.7.2	Compressed Gases	\$100.00
105.7.3	Cryogenic Fluids	\$200.00
105.7.5	Emergency Responder Radio Coverage System	\$200.00
105.7.3	Fire Alarm and Detection Sys./Related equipment	\$150.00 + 5.00 per initiating Device
105.7.4	Fire Pumps and Related Equipment	\$175.00
105.7.5	Flammable and Combustible liquids	\$100.00
105.7.9	Gates/Barricades Across Fire Apparatus Roads	\$100.00
105.7.6	Hazardous Materials	\$250.00
105.7.7	Industrial Ovens	\$225.00
105.7.8	L.P./Natural Gas Installation and Mod.	\$100.00
(Applies only to occupancies covered by the N.C. Fire Prevention Code)		
105.7.9	Private Fire Hydrants	\$75.00 per hydrant
105.7.14	Smoke Control and/or Smoke Exhaust Systems	\$225.00
105.7.15	Solar Photovoltaic Power System	\$225.00
105.7.10	Spraying and Dipping	\$50.00
105.7.11	Standpipe Systems	\$150.00 with Sprinkler System \$100.00 W/O Sprinkler System
105.7.12	Temporary Membrane structures, tents, and canopies	\$175.00

The code official is authorized to issue construction permits for work as set forth in sections 105.7.1 through 105.7.118.

(North Carolina State Building Code Volume V, Fire Prevention, Section 105.7)

Operational Permits 3.2.1

<u>Code Section</u>	<u>Description</u>	<u>Permitting Fee</u>
105.6.1	Aerosol products	\$100.00
105.6.2	Amusement Buildings	\$150.00
105.6.3	Aviation Facilities	\$100.00
105.6.4	Carbon Dioxide Systems (beverage dispensing machines)	\$75.00
105.6.4	Carnivals and Fairs	\$475.00
105.6.6	Cellulose Nitrate Film	\$115.00
105.6.7	Combustible Dust-Producing Operations	\$175.00
105.6.8	Combustible Fibers (Except Agriculture)	\$125.00
105.6.9	Compressed Gases	\$250.00
105.6.10	Covered Mall Buildings	\$275.00
105.6.11	Cryogenic Fluids	\$325.00
105.6.12	Cutting and Welding	\$175.00
105.6.13	Dry Cleaning Plants	\$195.00
105.6.14	Exhibits and Trade Shows	\$275.00
105.6.15	Explosives	\$275.00
105.6.16	Fire Hydrants and Valves	\$75.00/unit
105.6.17 (1)	Flammable & Combustible Liquids Pipeline	\$275.00
105.6.17 (2)	Flammable & Combustible Liquids Class I Storage	\$275.00
105.6.17 (3)	Flammable & Combustible Liquids Class II Storage	\$275.00
105.6.17 (4)	Flammable & Combustible Liquids Removal	\$275.00
105.6.17 (5)	Flammable & Combustible Liquids production, processing, transportation storage, dispensed, used	\$275.00
105.6.17 (6)	Install, alter, remove, or abandon flammable or combustible liquid tanks	\$275.00
105.6.17 (7)	Change the contents of a flammable or combustible liquid tank	\$275.00
105.6.17 (8)	Manufacture, process, blend, or refine flammable or combustible liquids	\$275.00
105.6.17 (9)	To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing establishments	\$275.00
105.6.17 (10)	To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing establishments	\$100.00
105.6.18	Floor Finishing using Class I or II Liquids	\$175.00
105.6.19	Fruit and Crop Ripening	\$125.00
105.6.20	Fumigation and Thermal insecticidal fogging	\$275.00
105.6.21	Hazardous Materials Storage, Transport, Dispense, Use and Handling	\$275.00
105.6.22	Hazardous Materials Facilities	\$175.00
105.6.23	High-Piled Storage	\$125.00
105.6.24	Hot Work	\$175.00
105.6.25	Industrial Ovens	\$125.00
105.6.26	Lumber Yards and Woodworking Plants	\$475.00
105.6.27	Liquid or Gas fueled vehicles or equipment in assembly buildings	\$125.00
105.6.28	L.P. Gas Bulk Storage	\$100.00
105.6.29	Magnesium	\$125.00
105.6.30	Miscellaneous Combustible Storage	\$125.00
105.6.31	Motor Fuel Dispensing Facilities	\$275.00

105.6.32	Open Burning	\$350.00
105.6.33	Open Flames and Torches	\$225.00
105.6.34	Open Flames and Candles	\$125.00
105.6.33	Organic Coatings	\$175.00
105.6.34	Operation of Places of Assembly	\$375.00
105.6.35	Private fire hydrants removal from service, use or operation	\$110.00/hydrant
105.6.36	Pyrotechnic special effects materials	\$450.00
105.6.37	Pyroxylin Plastics	\$125.00
105.6.38	Regulated Refrigeration Equipment	\$125.00
105.6.39	Repair Garages and Service Stations	\$175.00
105.6.40	Rooftop Heliports	\$375.00
105.6.41	Spraying or dipping operations	\$125.00
105.6.42	Storage of Scrap Tires and Tire Byproducts	\$250.00
105.6.43	Temporary membrane structures, tents, and canopies	\$225.00
105.6.44	Tire-Rebuilding Plants	\$225.00
105.6.45	Waste Handling	\$225.00
105.6.46	Wood Products	\$175.00

**Churches and synagogues shall be exempt from Operational permitting fees*

These permits will only be issued during a new construction situation. The permit will be valid for the same period as the inspection schedule in section 106 and the renewal will be the payment of the inspection fee for existing buildings.

An existing building may be issued an operational permit for the above situations, the permit will be included in the fee for the inspection of an existing building in accordance with section 106.

The code official is authorized to issue operational permits for the operations set forth in sections 105.6.1 through 105.6.46.

(North Carolina State Building Code Volume V, Fire Prevention, Section 105.6)

Collection of Fees

Plan Review Fees-Plan review fees shall be collected, or arrangements made for collection prior to issuance of any building or fire permits.

Inspection Fees (New Construction)-In the event additional fees are required to be assessed during a construction project, and all fees must be paid in full prior to the issuance of the building's Code of Occupancy. Occupying a building that has not been issued a Certificate of Occupancy will constitute a civil penalty for each day's continued offense.

Inspection Fees (Existing Buildings)-The fee for an inspection of an existing building shall be assessed and an invoice will be supplied to the owner, occupant, or designee. Subjects will have thirty (30) days to remit payment. After (30) days, the bill will be placed in a past due status and a second invoice will be sent to the subject. After a period of sixty (60) days of non-payment, the account will be subject to a 10% late fee and the account will be placed on hold and no additional inspections or permits will be issued. Civil action will be taken through the court system after a period of (90) days.

Civil Penalty Schedule

Any person who shall violate any of the provisions of the N.C. Fire Prevention Code, or fail to comply therewith, or who shall violate or fail to comply with any order made there under, or who shall build in violation of any detailed statement of specifications or plans submitted and approved there under or any certificate or permit issued there under, shall be subject to penalties as specified below as approved by the City of Southport Board of Alderman. These penalties shall be recovered by the City in a Civil Action in the nature of debt if the offender does not pay the penalties within a period of 30 days after the issuance of the notice of violation. The notice of violation shall be in writing, signed by the Fire Marshal and/or the Fire Official charged with the enforcement of the N.C. Fire Prevention Code and shall be delivered or mailed to the offender either at his/her residence or place of business or at the location where the violation occurred. Each day's continuing violation shall be a separate and distinct offense. Any action to recover such penalties may be joined in an action for appropriate equitable remedy, including injunctions and orders of abatement and including an action to recover damages by the City in abating, correcting, limiting, and otherwise dealing with the harmful effects of the offending action. Civil penalties are assessed in accordance with North Carolina G.S. 153A and G.S. 160A.

First Offense	\$100.00
Second Offense	\$300.00
Third and Subsequent Offenses	\$500.00

Violation(s) consisting of locked and/or blocked exits, impedance of the occupants to quickly evacuate a structure or premise, or conditions posing imminent danger to the occupants on or about the premise or Violation(s) of Occupancy Limits established pursuant to the North Carolina State Building and/or Fire Code must be corrected during the time of the inspection if at all possible.

PARKS AND RECREATION

Activity/Facility	City Resident Rate	Non-Resident Rate
Summer Camp	\$85/week	\$95/week
Before/Afterschool	\$50/week	\$60/week
Youth Basketball	\$60	\$70
Aerobics/Fitness	\$40/month	\$50/month
Seniors	Cost of activity	Cost of activity
Special Activities	Cost of the Activity	Cost of Activity + \$10
Jaycee Building	\$150 (4 hour minimum)	\$250 (4 hour minimum)
Senior Building	\$150 (4 hour minimum)	\$250 (4 hour minimum)
Lowe/White Park	\$150 (4 hour minimum)	\$250 (4 hour minimum)
Franklin Square Park	\$150 (4 hour minimum)	\$300 (4 hour minimum)
Caviness Park	\$75 (4 hour minimum)	\$150 (4 hour minimum)
Kingsley Park	\$75 (4 hour minimum)	\$150 (4 hour minimum)
Keziah Park	\$75 (4 hour minimum)	\$150 (4 hour minimum)
Riverwalk	\$75 (4 hour minimum)	\$150 (4 hour minimum)
City Gym	Movie Rental ONLY \$1,000/day	

GENERAL & MISCELLANEOUS FEES

FILMING LICENSES

Filming	\$150.00 per filming day
Equipment on Location	\$50.00 per non-filming days
Filming on City Property:	
Community Building	Current Rental Rates
Riverwalk/Gazebo	\$500.00/day
Jaycees Building	\$100.00/day
Waterfront Park/City Pier	\$500.00/day
City Dock at Yacht Basin	\$200.00/day (no docking of boats)
City Hall	\$500.00/day
Stevens Park	\$200.00/day
Taylor Field	\$500.00/day
Lowe White Park	\$500.00/day
Keziah Park	\$500.00/day
Caviness Park	\$500.00/day
Tennis Court (Leonard St)	\$200.00/day
Franklin Square Park	\$500.00/day
City Gym	\$1000.00/day
Street Closure per Block	\$100.00/day
City Property Use:	
Marked Patrol Vehicle	\$21.50/hour
Fire/Rescue Vehicles	\$200.00/hour
Hydrant Meter	\$35.00/daily
Barricades	\$20.00/hour
City Personnel Use:	
Police Officers on Duty	TBD
Fire Inspector	\$25.00/hour
Fire Inspector	\$30.00 (Special Inspection/Pre-production)
Other:	
A & B Explosives Permit	\$20.00/per event
C Explosives Permit	\$35.00/per event
Fireworks Permit	\$200.00/per event
Requests made in less than (2) working days' notice: \$250.00 extra	
Services/Property Not Listed: Based on time, equipment, and materials	

Partial days are considered full days for expense purposes

BUSINESS REGULATIONS AND MISCELLANEOUS FEES

BEER & WINE LICENSE

BEER

On Premise: \$15.00

Off Premise: \$5.00

WINE

On Premise: \$15.00

Off Premise: \$10.00

ITINERANT/PEDDLERS PERMIT \$50.00

TAXICAB PERMIT \$100.00

GOLF CART PERMIT \$25.00

INFORMATION REQUESTS:

Digital: No fee if delivered via email, or a flash drive is provided.

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Standard Size/Graphics: \$0.20 per copy

Ledger Size/Heavy Graphics: \$0.50 per copy