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March 23, 2022

The City of Southport is seeking a Request for Proposals from qualified paving/infrastructure companies for the professional services associated with the resurfacing of a central street in downtown Southport. The project includes resurfacing approximately (1300) linear feet of Bay Street. **The mandatory pre-bid meeting is scheduled for Monday, April 4, 2022, at 1:00 p.m.** Attendees will meet at City Hall (1029 N. Howe St) at 1:00 p.m. and then drive to the project site for onsite inspection.

Proposals will be received at the City of Southport, City Hall, 1029 N. Howe St., Southport NC, 28461, until 3:00 p.m., Monday, April 11, 2022. It shall be the bidders' responsibility to determine their method of transmittal such that their bids will arrive in the City's office prior to the scheduled bid opening. The City cannot waive or excuse late receipt of a proposal that is delayed and late for any reason. Late submissions will not be accepted and will remain unopened. Any proposal received after the proposal opening date and time will be immediately disqualified in accordance with applicable law and administrative rules and regulations applicable to the City. All proposals must be enclosed in a sealed envelope. The outside of the envelope must include the name and address of the proposer and marked as follows:

**Attn: Dorothy Dutton, City Clerk
RFP: Bay Street Resurfacing
1029 N. Howe Street
Southport, NC 28461**

The City reserves the right to reject any and all proposals.

For consideration, 3 copies of the response to this request must be received by 3:00 p.m., Monday, April 11, 2022.

RFP Organization: To facilitate the City's objective review of the RFPs from different Contractors, the City asks that each submittal include the following:

1. A cover letter signed by a Principal or other member of the company authorized to commit the contractor to professional services.
2. A detailed estimate including each type of service and materials to be used, based on the specifications provided at the pre-bid meeting.
3. Schedule-Please note that this project is in the downtown/central area of the City of Southport along the waterfront. Due to the seasonal increase in tourism and traffic, the construction start date is negotiable.
4. Provide a proposed timeline based on your availability. References-Please provide the name, telephone number, email, and physical address of at least **three references** in organizations in North Carolina for whom your company provided similar construction services and whom the City of Southport may contact regarding your company's performance on their projects.

SELECTION:

Selection of the contractor will be made based on the company's qualifications and ability to meet the project schedule when presented.

Qualification statements will be evaluated by a selection committee on the following basis for the project under construction:

- Experience and Capability-companies will be evaluated with respect to their experience with projects similar in size and scope.
- Estimated cost of construction services.

The City of Southport reserves the right to select the company that best meets its needs and negotiate a final Scope of Work that reflects the work to be done within the time constraints established in the above schedule. Based on the number of proposals received, the City may subsequently request oral presentation as a part of the selection process. All companies submitting a proposal will receive notification once the contract has been awarded.

SCOPE OF WORK SUMMARY: There are two main project specifications along E. Bay Street. The measurements provided are estimated, and contractors will be responsible for conducting their measurements prior to submitting the bid.

Section 1: Two areas totaling 2000 square yards.

- Asphalt and mill 1.5" and overlay 1.5."

Section 2: Five areas totaling 2750 square yards.

- Asphalt and mill 3" and pave 3."

Further details will be provided at the Pre-bid meeting.