

BY-LAWS

of the Southport Beautification Committee, Southport, N.C.

ARTICLE I

NAME

The name of this committee shall be the Southport Beautification Committee.

ARTICLE II

OBJECT

The object of this committee shall be to review and recommend action on all public beautification projects, including AIA plan, planting plans, streetscape, seascapes, community appearance, adopt-a-block cleanup programs.

ARTICLE III

MEMBERS

Section 1. The membership of this committee will be limited to eight (8) persons as appointed by the Board of Aldermen.

Section 2. All members shall be residents of Southport, N.C.

Section 3. There shall be an Alderman assigned to said committee to act as liaison between the Committee and the Board of Aldermen and shall be entitled to all privileges except those of making a motion, voting, or holding office.

Section 4. Acceptance of an appointment to this Committee signifies an obligation of the appointee, and it is the duty of each member to attend every meeting unless prevented by sickness or grave emergency: If a member misses three regular meetings without an excuse (which to the committee seems adequate) the Committee shall request the resignation of said member and shall request the Board of Aldermen to fill the vacancy.

Section 5. Any member desiring to resign from the Committee shall submit his/her resignation in writing to the Secretary.

Section 6. Members shall serve a two (2) year term beginning in July. Terms to be staggered so that about half of the committee remains intact each year.

ARTICLE IV

OFFICERS

- Section 1. The officers of said Committee shall be Chair, Vice-Chair and recording/corresponding Secretary. These officers shall perform the duties prescribed by these by-laws.
- Section 2. These officers shall be nominated and elected by the Committee during the first meeting of a new term.
- Section 3. Duties:
- a. Chair shall issue an agenda prior to each meeting, shall preside at all meetings, sign all official papers, call special meetings when he/she deems it advisable, perform all such duties as usual is bestowed upon a chairman.
 - b. The Vice-Chair will serve in the absence of the Chair.
 - c. Recording/Corresponding Secretary shall maintain and publish complete minutes of each meeting, be responsible for all committee correspondence and keep and maintain membership attendance record.

ARTICLE V

MEETINGS

- Section 1. The regular meeting of the committee shall be held on the third (3rd) Monday of each month at 6:00 p.m. in the afternoon at the Fire Station Annex on Nash Street unless otherwise directed.
- Section 2. Special meeting shall be called by the Chair and the purpose of the meeting shall be stated in the call and given at least three (3) days prior to the meeting date.
- Section 3. Three (3) members of the committee shall constitute a quorum. At the discretion of the Chair a meeting may proceed with less than a quorum, in order to conduct routine matters.
- Section 4. The order of business at the meetings of the Southport Beautification Committee shall be as follows:

- a. Determination of a quorum.
- b. Call to order by the Chair.
- c. Approval of minutes of previous meeting.
- d. Report of standing or special committees.
- e. Old business.
- f. New business.
- g. Adjournment.

ARTICLE VI

COMMITTEES

Section 1. Such other committees, standing or special, shall be appointed by the Chair when deemed necessary to carry on the work of the Committee.

ARTICLE VII

AMENDMENT OF BY-LAWS

Section 1. These By-Laws may be amended at any regular meeting of the committee by a simple majority vote, provided the amendment has been submitted in writing at a previous regular meeting.