



Tree Removal Permit Application

City of Southport, North Carolina

FEE: _____ (**\$25.00 for Improved Lot, \$50.00 for Unimproved Lot**)

1029 N. Howe St, Southport NC 28461
www.southportnc.org

Planning & Inspections
Phone 910-457-7961 Fax 910-457-7957

Please complete the following form and attach required documentation as appropriate. Form must be completed before a permit can be issued. A copy of mitigation requirements as well as a listing of recommended trees for planting can be obtained from the City Planning & Inspections office.

Permit #: _____ Date: _____

Applicant: _____

Mailing Address: _____ City: _____ State: _____

Email: _____ Phone: _____

Property Owner: _____ Phone: _____

Site Address: _____ Parcel ID: _____

Subdivision/Development: _____ Zoning District: _____

Square Footage of Lot: _____

Property Type: Single Family Residential Unimproved Residential Lot Commercial

Tree Removal Request (Mark all that apply): Regulated Hardwood Regulated Conifer Specimen Tree
 Tree on Public Right of Way

Proposed trees to be removed: (Include quantity, species, size, and condition)

Reason for Tree Removal: _____

Proposed Tree Mitigation/Retention: (All proposed mitigation trees are to be planted 30 days after tree removal (already existing single family houses) or prior to certificate of occupancy.

Estimated Canopy Coverage After Mitigation: _____
(Using Canopy Coverage at Tree Maturity, 40 % Required)

Exception Requested? Y N

Reason for Exception? _____

Exception Approved? Y N

Reason: _____

Tree Removal Permit Checklist:

- A legible copy of your plat, survey, or site plan that clearly denotes the sizes of and which regulated trees will be removed as well as proposed trees and sizes to be planted to mitigate tree removal.
- Photograph of existing tree to be removed (or photograph of lot to be developed).
- A completed copy of this application.

APPLICANT SIGNATURE: _____ DATE: _____

APPROVED BY: _____ DATE : _____
Zoning Administrator

TREE REMOVAL PLAN

All trees proposed to be removed and planted must be drawn below or on a copy of the plat or survey for the property. This drawing must be submitted with the permit application.

