

Date Received _____
Fee: \$500.00

Permit Number _____



**CITY OF SOUTHPORT
PLANNED BUILDING GROUP
Business Planned Building Groups
Site Development Plan Application**

Name of Applicant _____
Address of Applicant _____
Phone # of Applicant _____

Applicant must meet with the Planning Director prior to submittal of this application

Name of Owner _____
Address of Owner _____
Phone # of Owner _____

Address/Location of Property _____
Zoning District of Property _____
Zoning of Adjacent Parcels _____
Parcel Size _____
Square footage of Building _____
Number of Parking/Loading Spaces _____

Plans for the property are required as part of the application. Following is a checklist of items required to be included on the plans. The plans **MUST** accompany the application in order for it to be considered complete. **Please acknowledge inclusion of each item with a check in the appropriate box, sign, date, and submit to the Planning Department at the Code Enforcement/Building Inspections Division office. Incomplete applications will not be reviewed.**

- Size and location of all signs (any plan approval granted by staff or boards does not include permission to build the sign(s) on the plans. Signs must go through a separate permitting process.)
- Size and location of all fences, wall, and hedges,

- Proposed provision for stormwater drainage (including retention pond facilities, when applicable), approved by the Director of Public Services. Curb and gutter may be required in conformance with the stormwater control ordinance,
- Proposed solid waste storage facilities,
- Lighting plan, inclusive of wattage and illumination,
- Traffic control devices,
- Parking spaces,
- Loading spaces,
- Screening and fencing, if applicable,
- Location and size of all structures,
- Proposed points of access and egress and proposed pattern of internal automobile and pedestrian circulation.
- Traffic Impact Study documentation.

Applicant's Signature

Date

Discussion Between City Staff And The Applicant Does Not Bind The City. The Applicant Should Expect That Additional Issues Will Likely Be Raised By The City At Later Stages In The Process.