



City of Southport

Application Date: _____
Fee: \$ _____
Permit #: _____

City of Southport Sign Permit Application

201 E. Moore Street Southport, NC 28461

Completed application, fees & drawings required at time of submittal. Please use additional sheets as needed for more signs. Filing Fee: Application filing fee \$40.00 per sign 0-20 square feet and \$50.00 per sign over 20 square feet.

Applicant and Site Information

Applicant Name(s): _____ Phone: _____

Site Address: _____

Zoning District: _____ Parcel #: _____ Setbacks: _____

Business Name: _____ Privilege License #: _____

Property Owner Name: _____ Phone: _____

Contractor Name: _____ Phone: _____

Mailing Address/State/Zip: _____ Privilege License #: _____

Sign Type (Check all that apply) [] Permanent [] Temporary

[] Ground [] Projecting [] Time/Date [] A-frame [] Off-premise

[] Changeable Copy [] Subdivision [] Wall [] Freestanding [] Other

Existing sign on property? Yes ___ No ___ Describe: _____

Illumination Type (check one, separate electrical permit required for illuminated signs)

[] Non-Illuminated [] Illuminated-External Light [] Illuminated-Internal Light

If Temporary sign, dates to be displayed:

Table with 3 columns: Sign 1, Sign 2, Sign 3. Rows include Sign Type, Width, Height, Total Square Footage, Store Frontage (for Multi-Tenant), and Total Height above ground.

Approval of a Permanent or Temporary Sign Permit is valid for the use as submitted. Any changes to the use, structure, or sign will invalidate this approval. If you are not the business or property owner, you must have a valid City Privilege License to install a sign.

Other Required Information

* For Permanent Signs, include a drawing of the property and structure(s) to legible scale showing location of all signs (proposed/existing), with setbacks. Include a drawing showing the text of the sign. In addition:

* A-frame signs require an indemnification agreement.

Signature: _____ Date: _____

Planning Department Signature: _____ Date: _____